

AGENDA

Meeting: **Cabinet**
Place: **Online meeting**
Date: **Tuesday 18 August 2020**
Time: **10.00 am**

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Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Trowbridge, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

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During the Covid -19 emergency situation the Committee is operating under revised procedures including in relation to public participation, as attached to this agenda.

The meeting will be available to view live via a Teams Live Event Link as shown above.

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk

Membership:

| | |
|------------------------|--|
| Cllr Philip Whitehead | Leader of the Council and Cabinet Member for Economic Development, MCI and Communications |
| Cllr Richard Clewer | Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts & Tourism, Housing and Communities |
| Cllr Ian Blair-Pilling | Cabinet Member for ICT, Digitalisation, Operational Assets, Leisure and Libraries |
| Cllr Pauline Church | Cabinet Member for Finance, Procurement and Commercial Investment |
| Cllr Simon Jacobs | Cabinet Member for Adult Social Care, Public Health and Public Protection |
| Cllr Laura Mayes | Cabinet Member for Children, Education and Skills |
| Cllr Toby Sturgis | Cabinet Member for Spatial Planning, Development Management and Property |

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Public Participation

Please see the agenda list on following pages for details of deadlines for submitting questions and statements for this meeting.

The full constitution can be found at this [link](#). Cabinet Procedure rules are found at Part 7. For assistance on these and other matters please contact the officer named above for details

Part I

Items to be considered while the meeting is open to the public

Key Decisions Matters defined as 'Key' Decisions and included in the Council's Forward Work Plan are shown as 

1 **Apologies**

2 **Minutes of the previous meeting** (*Pages 5 - 20*)

To confirm and sign the minutes of the Cabinet meeting held on 14 July 2020, previously circulated.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Leader's announcements**

5 **Public participation and Questions from Councillors**

During the coronavirus emergency, this meeting will be held virtually/online [here](#) for the public to view.

The Council welcomes contributions from members of the public and the public are encouraged to contact the officer named on this agenda by 12.00 noon on Wednesday 12 August 2020 to indicate in advance if they wish to make statements or questions for submission. The Chairman will require statements in writing, and these will be published and referred to during the meeting.

Please note that all statements and questions received by the deadline will be circulated to councillors and published on the website (in an Agenda Supplement) so councillors are able to read these in advance, and respond to them during the meeting, as appropriate.

6 **Recovery Update** (*Pages 21 - 34*)

Report by the Chief Executive – Terence Herbert.

7 **Financial Year 2020/2021 - Quarter One Budget Monitoring** (*Pages 35 - 74*)

Report by the Chief Executive – Terence Herbert.

8 **Urgent Items**

Any other items of business, which the Leader agrees to consider as a matter of urgency.

Part II

Items during consideration of which it is recommended that the public

**should be excluded because of the likelihood that exempt
information would be disclosed**

NONE

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Cabinet

MINUTES OF THE CABINET MEETING HELD ON 14 JULY 2020 AT ONLINE MEETING.

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Ian Blair-Pilling, Cllr Pauline Church, Cllr Simon Jacobs, Cllr Laura Mayes, Cllr Toby Sturgis and Cllr Bridget Wayman

Also Present:

Cllr Phil Alford, Cllr Chuck Berry, Cllr Richard Britton, Cllr Andrew Bryant, Cllr Allison Bucknell, Cllr Clare Cape, Cllr Ernie Clark, Cllr Jane Davies, Cllr Richard Gamble, Cllr Gavin Grant, Cllr Alan Hill, Cllr Sven Hocking, Cllr Ruth Hopkinson, Cllr Atiqul Hoque, Cllr Bob Jones MBE, Cllr Carole King, Cllr Gordon King, Cllr Jerry Kunkler, Cllr Brian Mathew, Cllr Nick Murry, Cllr Paul Oatway QPM, Cllr Steve Oldrieve, Cllr Stewart Palmen, Cllr Horace Prickett, Cllr Jonathon Seed, Cllr Ian Thorn, Cllr Stuart Wheeler, Cllr Christopher Williams, Cllr Graham Wright and Cllr Robert Yuill

70 **Apologies**

There were no apologies.

71 **Minutes of the previous meeting**

The minutes of the meeting held on 9 June 2020 were presented.

Resolved:

To approve as a correct record and sign the minutes of the meeting held on 9 June 2020.

72 **Declarations of Interest**

Councillors Richard Clewer, Bridget Wayman and Ian Thorn declared disclosable pecuniary interests in agenda items 15 and 19 – Stone Circle Company Business Plans as they were Directors of the Companies referred to in the report. Councillors Clewer, Wayman and Thorn indicated they would leave the meeting for these items and take no part in any decisions made by the Cabinet.

73 **Leader's announcements**

There were no Leader announcements.

74 **Public participation and Questions from Councillors**

Questions not relating to items on the agenda were received from members of the public and Councillor as detailed below:

- Tim Lewis (Wiltshire Ramblers Area Committee) about the Countryside and Rights of Way Team
- Gaynor Cromwell about the road Infrastructure around Westbury Gasification Plant
- Ben Gordon about the new Planning Application for Westbury Gasification Plant
- Marie Hillcoat about the Westbury Gasification Plant – transport assessment and air quality assessment
- Isabel McCord about the Chippenham HIF Bid and Statement of Community Involvement (agenda item 10)
- Brig Oubridge about Salisbury Library
- Cllr Nick Murry about the Chippenham HIF Bid
- Chris Caswill about the Chippenham HIF Bid
- Colin Gale about the Cabinet Member and Portfolio Holder Restructure
- Steve Perry about the Cabinet Member Restructure and Chippenham HIF Bid

The Chairman acknowledged that the questions had received written responses which had been published on the Council's website prior to the meeting. He indicated that supplementary questions could be asked and these would receive a written response following this meeting.

A number of additional questions were submitted in relation to particular agenda items, and these were received when each item was considered by the Cabinet.

75 **COVID-19 Update and Steps to Recovery**

The Leader presented the report which provided an update on Wiltshire Council's response to the pandemic and its plans for recovery, building on previous reports to Cabinet in May and June 2020.

Questions were received from Chris Caswill about the Recovery Plan, Local Outbreak Management Plan and Health Select Committee.

The Leader acknowledged that the questions had received written responses which had been published on the Council's website prior to the meeting. He indicated that supplementary questions could be asked and these would receive a written response following this meeting.

The Leader explained that as restrictions are lifted in line with the government's roadmap and based on the latest scientific advice, Wiltshire Council has developed a Local Outbreak Management Plan to support test, track and trace measures and has worked closely with partner agencies to develop a Recovery Plan for the county. The Recovery Plan will ensure the most vulnerable in the community are supported, provide help to local communities and businesses and implement a range of measures to support health and wellbeing. Plans are being put in place to support the reopening of services such as libraries and leisure where it is safe to do so and the Council are providing support and guidance to schools and early years settings to support more children to return safely and adjust to new government guidance.

Cllr Graham Wright, Chair of the Wiltshire COVID-19 Response Task Group reported on the role of the Task Group and its membership. He explained that the Task Group received very detailed information about the Councils response to the COVID-19 situation, and it was hoped that Scrutiny would re-commence from September 2020.

In response to comments and questions about the costs associated with the recovery plan and PPE; support for family members visiting Care Homes; the impact of COVID-19 on Care Home staffing levels and availability of medication; experiences from Salisbury about economic recovery following the nerve agent incidents; and economic recovery to include consideration of Brexit issues for local businesses; the Leader commented that costs associated with the recovery phase were not clear at this stage, resources would be directed as appropriate and costs would become clearer over time, especially with further funding being announced by government; further government guidance is awaited for the visiting of Care Homes, the impact on Care Home staff and availability of medication; supports a report being prepared on economic recovery in Salisbury to be shared with Town and Parish Councils; assurances received that issues surrounding Brexit would be included in any future recovery plan for Wiltshire.

Resolved:

- 1. Note the development of the Local Outbreak Management Plan;**
- 2. Note the extensive work undertaken to reopen, reconfigure and develop services; and**
- 3. Endorse the proposed approach to recovery as set out in the Recovery Plan**

Reason for Decision

The Local Outbreak Management Plan and the RCG Recovery Plan represent important steps forward in our ambition to contain and mitigate the effects of the pandemic – and build back better. The Plans require the support of a range of partners and the public to ensure the successful delivery of their objectives.

76 **COVID-19 Financial Update and Period 2 Budget Monitoring**

Cllr Pauline Church, Cabinet Member for Finance, Procurement and Commercial Investment presented the report which provided an updated forecast financial impact of COVID-19 and an early budget monitoring forecast position at the end of Period 2 (as at 31 May 2020) for the financial year 2020/21. The report also includes the final revenue outturn position for 2019/20, revision to the capital programme deferrals agreed at the previous Cabinet meeting (June) and the formal Treasury Management Annual Report 2019/20.

Questions were received from Chris Caswill about the Public Health and Environmental Health Teams.

The Leader acknowledged that the questions had received written responses which had been published on the Council's website prior to the meeting. He indicated that supplementary questions could be asked and these would receive a written response following this meeting.

Cllr Church reported that difficult decisions will still be required moving into the setting of the 2021/22 budget, given the reduction to the Councils base level of funding and income streams and future demand for services. However, the Councils financial position will be greatly improved with the recent announcement by the Government on a comprehensive new funding package. Although details of the allocations were still to be announced, the new funding together with the level of Council General Fund reserves, as well as the availability of earmarked reserves is likely to mean that the current forecast position for this financial year would now no longer completely exhaust all reserves held to deal with financial shocks, and no longer represent a potential section 114 notice situation.

Cllr Graham Wright, Chairman of the Wiltshire COVID-19 Response Task Group reported on the Task Group meeting held on 7 July 2020 welcomed the report to Cabinet. He noted that the financial situation was changing on a daily basis and thanked officers for their support during this time.

Cllr Ian Thorn, Leader of the Liberal Democrats asked about the Government financial commitment to recovery and commented on the section 114 situation. Cllr Church and the Leader reported that they were satisfied with the risks the Council holds and officers to mitigate these risks. They thanked officers for their help and support during this testing time. They acknowledged that financially the Council was working on a day to day basis, although current forecasts indicated that the Council will have a balanced budget.

Resolved:

1. To note:

- a. the final Revenue Outturn position for 2019/20 and the balance held in General Reserve and Earmarked Reserves;**
- b. the 2019/20 Capital Receipts Flexibilities usage for 2019/20 and delivery narrative for each project;**

- c. the Section 151 officer's summary of the impact of COVID-19 on the Council's 2020/21 budget and Medium-Term Financial Strategy;
 - d. the current budget is forecast to overspend by £36.753m by the end of the financial year;
2. To approve:
- a. the transfer of the final revenue outturn underspend from 2019/20 financial year of £0.356m to the General Fund Reserve.
 - b. the £1.378m use of Capital Receipts planned for Fostering Excellence for 2021/22 to be re-directed to transform services supporting children and young people with SEN and disabilities in 2020/21 and 2021/22.
 - c. that the Area Board Capital Grants element of the capital programme that was deferred to 2021/22 at the previous Cabinet meeting be reversed and brought back into the 2020/21 Capital Programme.
 - d. to recommend to Full Council the Treasury Management Annual report 2019/20 including the Prudential Indicators.

Reason for Decision:

To inform effective decision making and ensure a sound control environment.

To inform Cabinet on the forecast impact upon the financial position of the Council due to COVID-19 and of the Councils overall position on the 2020/21 budget as at Period 2 (31 May 2020), including highlighting any budget changes.

77 **Update on Councils response to the Climate Emergency**

Cllr Richard Clewer, Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts & Tourism, Housing, Communities presented the report which provided an update on the actions taken in response to the climate emergency and to include this priority as an addendum to the council's Business Plan 2017-2027.

Questions were received from Cllr Nick Murry and Bill Jarvis about the climate emergency.

The Leader acknowledged that the questions had received written responses which had been published on the Council's website prior to the meeting. He indicated that supplementary questions could be asked and these would receive a written response following this meeting.

Cllr Clewer commented on the three work streams, Wiltshire Council to become carbon neutral by 2030, making the county of Wiltshire carbon neutral by 2030 and community engagement. He spoke in detail about the council's commitment

to building 1,000 new council homes over the next 10 years to a zero carbon standard, the conversion of streetlights across Wiltshire to LEDs, Salisbury Reds three new electric buses for the city's park and ride services, the Council becoming a founder member of the Countryside Climate Network as part of UK100, and the need for a thorough review of the Council's Business Plan following local elections in May 2021.

Cllr Graham Wright, Chair of the Global Warming & Climate Emergency Task Group welcomed the appointed of the Head of Carbon Reduction, reported that the Task Group had a close working relationship with the Cabinet Member. The Task Group had considered the draft addendum to the Business Plan 2017-2027 and had submitted suggestions for improvement, these were reflected in the final version proposed.

Cllr Ian Thorn, Leader of the Liberal Democrats indicated that he would have welcomed an opportunity to review the financial implications of the programme. Cllr Clewer explained that the Housing Board minutes contain the financial detail that Cllr Thorn referred to and further detail will become available as the programme progresses.

Cllr Wayman indicated that the road reallocation project linking Purton with Swindon's Lydiard Park detail at paragraph 32 of the report looked unlikely to proceed.

In response to comments and questions about solar panels at the Salisbury Park and Ride; cycle racks being included in the recovery phase for CATG funding; resources being deployed to the Carbon Reduction Team; and consideration of opportunities to build cycleways between communities; Cllr Clewer and Cllr Wayman reported that the use of energy from the solar panels at Salisbury Park and Ride had not commenced at this stage; cycle racks would be included in the recovery phase for CATG funding; the approved budget for the Carbon Reduction Team was £350,000; and the Council will continue to consider opportunities to build cycleways between communities.

Resolved:

- 1. That the Cabinet recommend Council to amend the Business Plan 2017- 2027 to include a Climate Emergency addendum as detailed in paragraph 8 and Appendix 1 of this report.**
- 2. That Cabinet notes the actions taken in response to the climate emergency since November 2019.**

Reason for Decision

- 1. To ensure that the current Business Plan reflects the council's acknowledgement of the climate emergency and its commitment to addressing climate change.*
- 2. To provide Cabinet with an update on actions taken in response to the climate emergency.*

78 **Integrated Community Equipment and Support Services -
Recommissioning**

Cllr Simon Jacobs, Cabinet Member for Adult Social Care, Public Health and Public Protection presented the report which provided detailed proposals to support the successful retender and contract award for a new integrated community equipment and support service (ICESS).

Cllr Jacobs explained that the resulting contract will deliver services commissioned under the Better Care Fund and within scope of Section 75 arrangements between Wiltshire Council and the NHS, through Bath & North East Somerset, Swindon and Wiltshire Clinical Commissioning Group. Therefore, the report included the governance arrangements to ensure clear and timely decision making between the organisations.

Cllr Chuck Berry, Chairman of the Health Scrutiny Committee welcomed the proposals.

Resolved:

- 1. To grant an exemption to procurement rules enabling a 10-month extension to existing contractual arrangements with Medequip, which shall expire at 31st March 2021**
- 2. That officers continue to undertake the tender programme, award and implement a new contract for the ICESS service by 1st April 2021**
- 3. Delegate authority to award a new contract and all associated documents to the Director Joint Commissioning in consultation with the Cabinet Member for Adult Social Care, Public Health and Public Protection and the Director of Finance. The officer with delegated authority will seek agreement for the decision to award with BSW CCG.**

Reason for Decision:

- 1. The purpose of this paper is to provide an update to Cabinet on the joint procurement process between Wiltshire Council and NHS for Integrated Community Equipment and Support Services and sets out the approach that is being taken, including an indicative timetable for the procurement and scope of services.*
- 2. Cabinet is asked to authorise the extension of the existing contract with Medequip in relation to ICESS (as set out in paragraph 1.3) to give sufficient time to engage with the market and complete a tender process that delivers value for money through the new contract.*
- 3. This report is seeking approval to delegate authority to award contract, in relation to the services being commissioned by Wiltshire Council (as set out in paragraph 1.3 below).*

79 **Statement of Community Involvement**

Cllr Toby Sturgis Cabinet Member for Spatial Planning, Development Management and Property presented the report which provided detail about how the Council will engage with the community and stakeholders on planning matters.

Cllr Sturgis explained that the Statement of Community Involvement (SCI) is a statutory document that must be reviewed every five years, the current version was updated in July 2015, and although it generally remains fit for purpose, further legislative changes have been made and needed to be considered, along with improvements to the format. Also, in the light of COVID-19, temporary arrangements for the SCI also need to be put in place to allow plan-making and decision making to continue by reasonably practical means while ensuring Government guidance about controlling its spread can be adhered to.

The Cabinet noted that the SCI would allow communities, stakeholders and the public to understand how to participate in planning matters and it has been written in a format to provide information about when engagement will take place, how it will take place and how comments made will be used. The SCI takes into consideration communication and engagement through social media and digital platforms, as well as more traditional methods and reflects the desire of the Council to encourage people to engage in place shaping for their communities through early engagement in plan making and on planning applications.

In response to comments and questions from Cllr Thorn about the inclusion of families with children who work as a hard to reach group and improvements to pre-application consultations undertaken by developers with local communities; Cllr Sturgis agreed to meet with Cllr Thorn to consider whether further clarification/guidance should be made in the SCI and agreed that pre submission consultation undertaken by developers is variable and Councils would need assistance from government to raise the standard.

Resolved:

- 1. Approves the Statement of Community Involvement as set out in Appendix 1.**
- 2. Approves the Statement of Community Involvement 'Temporary Arrangements' as set out in Appendix 2.**
- 3. Recommends to 21 July 2020 Full Council that the Statement of Community Involvement and Temporary Arrangements, as set out in (i) and (ii) above are adopted.**
- 4. Recommends that Full Council, delegates authority to the Director for Economic Development and Planning in consultation with the Cabinet Member for Spatial Planning, Development Management and Property to: make amendments to (i) and (ii) in the interests of clarity and accuracy before publishing it on the Council's website;**

and determine when the Temporary Arrangements in (ii) cease to have effect.

Reason for Decision:

To ensure that a revised SCI is in place that meets legislative requirements, is up to date and fit for purpose. Alongside adoption of the SCI, temporary arrangements will need to be in place, until they are no longer needed, due to the COVID-19 situation to ensure community involvement continues to take place in a safe way.

80 Future High Streets Fund - Trowbridge

The Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration and Communications presented the report which provided an update on the strategy that Wiltshire Council and its partners has developed to reshape Trowbridge's town centre offer and to submit this to the Government's Future High Street Fund.

The Leader explained that Trowbridge has progressed through the Expression of Interest stage for funding under the Government's Future High Street Fund (FHSF) and officers are preparing to submit a business case by the end of July 2020. The report provided an overview of the strategy and the FHSF projects that have been developed to support the town centre of Trowbridge.

Members commented on the need for town centres to include leisure facilities and cultural activities in addition to shopping for town centres to survive and prosper; conditions of the Future High Street Fund bid requiring completion of projects by 2023/24 and the management of associated risks; reworking of Castle Place and St Stephen's Place; and the development of a Transport Strategy for the town centre; a comprehensive leisure facility close to the town centre with the inclusion of a swimming pool; maintenance programme at Clarendon swimming pool; and the condition of St Stephen's Car Park.

In response to a number of the comments, the Leader explained that the proposals would need to include natural connections to the town centre from existing and future leisure facilities; the project completion dates had not currently factored in COVID-19 situation and may well be extended; parking and the needs of other transport modes would be taken into account in the development of the proposals to increase the accessibility to the Town Centre; it was understood that a swimming pool was included in the leisure element of the proposals, although precise details would not be known until the agreement of all parties involved had been achieved; and the maintenance period of 5 years was confirmed for Clarendon swimming pool.

Resolved:

- 1. Notes the contents of this report**
- 2. Delegates authority to agree to the submission of the Trowbridge Future High Street Fund business case application and delegate to the Chief Executive Officer in consultation with the Director for**

Legal, Electoral and Registration Services and the Cabinet Member for Economic Development, Military-Civilian Integration and Communications to approve and submit the Trowbridge Future High Street Fund business case, application and to finalise the submission including the funding request to MHCLG

- 3. Delegates authority to develop individual workstreams within the business case application to the Chief Executive Officer, in consultation with the Director for Legal, Electoral and Registration Services and the Cabinet Member for Economic Development, Military-Civilian Integration and Communications.**

Reason for Decision

Trowbridge Town Centre has been negatively affected by a number of factors over a long period of time, resulting in a significant decline of the vitality, attractiveness and perception of the town centre. This has manifested in the following market failures:

- a significant lack of activity and diversity of offer in the town centre core;*
- many of the town's most unique assets are in need of urgent repair, resulting in these being vacant or significantly underused for c10 years;*
- a lack of development within the town centre core, particularly of key sites adjacent to the town's unique natural assets like the River Biss;*
- a disjointed experience with poor linkages between the retail core and new developments, the railway station, major employment sites and carparks.*

This has contributed to the evident decline of the town centre and continues to severely threaten its long-term viability.

Trowbridge has the chance through this funding to significantly reposition itself.

Key outcomes following securing funding could include:

- Improving connections and legibility into the town centre*
- Transforming the gateway experience*
- Bringing more leisure, residential and culture activity into the town centre*
- Making better use of vacant units to enable a diverse and sustainable mix of uses within Trowbridge Town Centre*
- Accelerating future development by facilitating the strategic development of key sites within the town centre core*

A successful allocation of FHSF will enable Wiltshire council to work with partners to initiate that process and attract in other public and private sector funding to rejuvenate the town.

81 Salisbury Future High Street Fund Submission

The Leader of the Council and Cabinet Member for Economic Development, MCI and Communications presented the report which provided an update on the strategy that Wiltshire Council and its partners has developed to reshape

Salisbury's city centre offer, to be submitted to the Government's Future High Street Fund.

The Leader explained that Wiltshire Council has been leading a holistic recovery programme for Salisbury since the economic shock following the nerve agent incidents of 2018. These caused a significant loss of footfall into the city with a resultant loss of trade and confidence. Footfall over the last 2 years has not returned to 2017 levels. Salisbury has the largest leisure, retail and hospitality sector in Wiltshire, responsible for one third of employment in the city.

The Cabinet welcomed the proposals to address a number of factors affecting the footfall levels and to drive the economic recovery programme to enable Salisbury to re-establish a thriving city centre for the benefit of residents, businesses and visitors.

Cllr Thorn, Leader of the Liberal Democrats welcomed the proposals and the involvement of partners to breathe health and vitality into the Salisbury city centre.

In response to comments and questions from Cllr Yuill about bus travel into the city centre, the Leader confirmed that discussions with the bus company had been held about these issues and these discussions would be ongoing.

Resolved:

- 1. Agrees the contents of this report.**
- 2. Delegates authority to the Chief Executive Officer - in consultation with the Directors for Economic Development and Planning, and Legal, Electoral and Registration Services and the Cabinet Member for Economic Development to approve and submit the Salisbury Future High Street Fund business case, application and funding request to MHCLG.**
- 3. Agree to match fund the Station Forecourt and redevelopment of 47 Blue Boar Row and if through funding of Stone Circle, such investment and commercial terms to be undertaken on arms lengths terms and delegate authority to Chief Executive in consultation with the Cabinet Member for Economic Development and the Director for Finance to negotiate an agreement with Salisbury City Council as to the future management and ownership of that property**
- 4. Note that the Future High Street Fund contract arrangements, conditions including procurement processes for project delivery and arrangements with SCC will come back to Cabinet for review and approval.**

Reason for Decision

Salisbury's economy is reliant on the retail, leisure and tourist offer within the city, which is responsible for a third of all employment. Salisbury City Centre

economy has now experienced two economic shocks, the nerve attack in 2018 and now, Covid-19 in 2020, resulting in a significant decline of the vitality, attractiveness and perception of the city centre.

These shocks are exacerbated by seismic changes taking place in the retail market, as it moves to an on-line market place. In Salisbury, persistent structural challenges around transport access and poor linkages, demographic shift and heritage investment significantly threaten long term vitality.

Salisbury needs to restructure its offer to attract residents, visitors and workers to the city. A successful allocation of FHSF will enable Wiltshire council to work with partners to initiate that process and attract in other public and private sector funding to rejuvenate the city.

82 **Wiltshire Council Adoption Service 2019-2020 End of Year Cabinet Report**

Cllr Laura Mayes, Cabinet Member for Children, Education and Skills presented the report which provided a year-end report to Cabinet about the performance of the Council's Adoption Service within Wiltshire Council for the period 1 April 2019 to 31 March 2020. The report also informed Cabinet about the effectiveness of Adoption West.

Cllr Mayes explained that the Council retains overall responsibility for the adoption of children whilst other functions are undertaken by Adoption West. The Cabinet were reminded that Adoption West is a Local Authority Trading Company that is owned by the six partner Local Authorities and commissioned by them to provide defined adoption services.

The Cabinet noted that Wiltshire Council's adoption work was inspected by Ofsted in June 2019 as part of a wider inspection of Families and Children's Services, with an overall inspection judgement of Good. It was noted that Cllr Jon Hubbard was the Chair of Adoption West Joint Scrutiny Panel that scrutinised information from Adoption West. Cllr Mayes and the Leader of the Council thanked all the staff involved in the Adoption Service for their hard work in achieving excellent outcomes for the children in Council care.

Resolved: That the Adoption Service 2019/20 Year End Report is noted and accepted and the contents of the report are considered against the Corporate Parenting Strategic Priority for children looked after to have a loving home, good relationships and respect.

Reason for Decision:

Wiltshire Council is an Adoption Agency registered with Ofsted. The 2014 Adoption Minimum Standards (25.6) and 2013 Statutory Guidance (3.93 and 5.39) describe the information that is required to be reported to the executive side of the local authority, on a six-monthly basis, to provide assurance that the adoption agency is complying with the conditions of registration whilst being effective and achieving good outcomes for children and service users. Adoption West will be subject to separate scrutiny arrangements through its own Scrutiny Board, arrangements which are still in development.

83 **Contract Award – Vehicle Fuel**

Cllr Bridget Wayman, Cabinet Member for Highways, Transport and Waste presented the report which provided detail about the Council's purchase of vehicle fuel and proposed that the fuel purchase contract be awarded to Certas Energy under Crown Commercial Services in order to achieve significant savings for the Council.

Cllr Wayman explained that the Council currently purchases Vehicle Fuel on an ad-hoc basis, obtaining three quotations each week and selecting the cheapest price submitted. This is far from ideal and not in compliance with the EU Public Contracts Regulations 2006 (as amended), leaving the Council vulnerable to fuel price changes and hinders strategical planning. Use of a Framework contract will allow the Council to take advantage of low prices generated through economies of scale.

In response to comments and questions from Cllr Hopkinson about the procurement process, Cllr Wayman agreed to provide a written response.

The Cabinet noted that Cllr Wheeler, Chair of the Environment Select Committee supported the proposals.

Resolved:

To approve the award of a contract to Certas Energy under Crown Commercial Services Framework RM3801 for diesel and gas oil.

Reason for Decision:

To comply with the EU Public Contracts Regulations 2006 (as amended) and deliver a projected saving of £23,000 per annum.

84 **Stone Circle Company business plans**

Cllr Pauline Church Cabinet Member for Finance, Procurement and Commercial Investment presented the report which provided proposed revised business plans for the Stone Circle Companies and gave consideration to establishing the Stone Circle Energy company.

Questions and statements were received from the following in relation to the Stone Circle Companies:

- Benji Goehl about becoming carbon neutral by 2030
- Margaret Willmot about carbon neutral developments
- Anne Henshaw about the Independent Director and the housing land supply timetable
- John Russell about housing policies
- Eva McHugh about carbon neutral developments by 2030
- Peter Blacklock about carbon neutral developments by 2030

- Steve Perry about the Independent Director

The Leader acknowledged that the questions had received written responses which had been published on the Council's website prior to the meeting. He indicated that supplementary questions could be asked and these would receive a written response following this meeting.

In response to a question from Cllr Hopkinson about the appointment of an Independent Director, Cllr Church explained the process and explained that candidates were being interviewed shortly.

The Cabinet noted that the Chair and Vice-Chair of the Environment Select Committee had received a briefing on the Stone Circle Company business plans on 1 July 2020. Cllr Wheeler, Chair of the Environment Select Committee indicated that he and the Vice-Chair were in support of the proposals going forward and suggested that an additional Director was needed for the Company Boards following the stepping down of the Council's Joint Chief Executive. They also recognised that under the current proposed structure, any nomination of a Council officer might well lead to significant conflicts of interest.

Resolved:

- 1. Cabinet is asked to agree the revised business plan for Stone Circle housing company as set out at Appendix A in the exempt part of the agenda.**
- 2. Cabinet is asked to agree the revised business plan of Stone Circle development company as set out at Appendix B in the exempt part of the agenda.**
- 3. Cabinet is asked to agree the Council nominee to the board of Stone Circle holding company, Stone Circle housing company, Stone Circle development company and Stone Circle Energy is Alistair Cunningham as an independent Director.**
- 4. Cabinet is asked to agree that the appointment of the vacant independent board member of Stone Circle Housing company is delegated to the Chief Executive officer in consultation with the cabinet member for Finance & procurement and Commercial Investment.**
- 5. Cabinet is asked to agree to delegate authority to conclude detailed contract arrangements with the Stone Circle Companies to the Director of Housing and commercial development in consultation with the Director of Finance and procurement and Commercial Investment and the Director of legal, electoral and registration services**

Reason for Decision

The proposals aim at complying with the shareholder agreement the Council has with the Stone Circle Companies to agree the business plans and consequent actions that the Council needs to consider.

85 **Urgent Items**

There were no urgent items.

86 **Exclusion of the Press and Public**

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Numbers 18 and 19 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

87 **Contract Award - Vehicle Fuel**

The Cabinet noted the appendix to the report at minute 83 above which contained exempt financial information.

88 **Stone Circle Company Business Plans**

The Cabinet considered the Stone Circle Company business plans referred to at minute 84 above, which contained exempt business and financial information.

Resolved:

1. **Cabinet is asked to agree the revised business plan for Stone Circle housing company as set out at Appendix A in the exempt part of the agenda.**
2. **Cabinet is asked to agree the revised business plan of Stone Circle development company as set out at Appendix B in the exempt part of the agenda.**
3. **Cabinet is asked to agree the Council nominee to the board of Stone Circle holding company, Stone Circle housing company, Stone Circle development company and Stone Circle Energy is Alistair Cunningham as an independent Director.**
4. **Cabinet is asked to agree that the appointment of the vacant independent board member of Stone Circle Housing company is delegated to the Chief Executive officer in consultation with the cabinet member for Finance & procurement and Commercial Investment.**
5. **Cabinet is asked to agree to delegate authority to conclude detailed contract arrangements with the Stone Circle Companies to the Director of Housing and commercial development in consultation with the Director of Finance and procurement and Commercial Investment and the Director of legal, electoral and registration services**

Reason for Decision:

The proposals aim at complying with the shareholder agreement the Council has with the Stone Circle Companies to agree the business plans and consequent actions that the Council needs to consider.

(Duration of meeting: 10.00 am - 1.30 pm)

The Officer who has produced these minutes is Stuart Figini of Democratic Services, direct line 01225 718221, e-mail stuart.figini@wiltshire.gov.uk

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Wiltshire Council

Cabinet

18 August 2020

Subject: COVID-19 Update and steps towards recovery

Cabinet Member: Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration and Communications

Key Decision: Non-Key

Executive Summary

Delivery of Wiltshire's Recovery Plan is underway with the aims of ensuring the most vulnerable in the community continue to be supported, help is provided to local communities and businesses and that a range of measures are implemented to support health and wellbeing.

Services continue to reopen where it is safe to do so and we are providing support and guidance to schools and early years settings to ensure they are able to open in September in line with the government roadmap.

Proposal(s)

Cabinet is asked to:

- note the government's new Contain framework and additional enforcement powers available to Wiltshire Council
- note the additional chapter to the government's Roadmap to Recovery and associated timescales
- note the work underway within the four Recovery Coordinating Group themes and on organisation recovery

Reason for Proposal(s)

Implementation of the multi-agency Recovery Coordinating Group's Recovery Plan is successfully underway. Wiltshire Council continues to work closely with partners to deliver this in a rapidly changing environment.

Terence Herbert
Chief Executive

18 August 2020

Subject: COVID-19 Update and steps towards recovery

Cabinet Member: Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration and Communications

Key Decision: Non-Key

Purpose of Report

1. This report provides an update on Wiltshire Council's response to the pandemic and its plans for recovery. This builds on previous reports to Cabinet. A financial update is provided in a separate paper.

Background

2. As of Tuesday 4 August, 306,293 people in the UK had tested positive for COVID-19. Further information is available [online](#). The [ONS](#) suggest that as of Friday 24 July there were 55,994 registered COVID-19 deaths across the UK
3. With specific respect to Wiltshire, there have now been 1,310 people who have tested positive for COVID-19. The rate of positive cases in Wiltshire is 262 per 100,000 population which is lower than that seen in England which is 469 per 100,000 population. Up to the 24th July, 364 registered deaths involving COVID-19 in all settings in Wiltshire had occurred. Further information on weekly mortality is available from [ONS](#).

Main Considerations

4. Wiltshire's Local Outbreak Management Plan has been developed with input from a wide range of partners and was agreed by the Health and Wellbeing Board at a special [meeting on 23 July 2020](#). A copy of the LOMP is available [online](#). It is a dynamic plan and will be updated as new national guidance is published or legislation changes.
5. The Government published its [Contain Framework](#) on 17 July, setting out how national and local partners will work with the public at a local level to prevent, contain and manage outbreaks. The framework supports local decision-makers by clarifying their responsibilities and empowering them to take preventative action and make strong decisions locally, supported by mechanisms that safeguard key national assets and interests.

6. On 18 July 2020, legislation to grant local authorities new powers to respond to a serious and imminent threat to public health and to prevent COVID-19 (“coronavirus”) transmission in a local authority’s area took effect. The regulations include additional powers for local authorities to:
 - restrict access to, or close, individual premises
 - prohibit certain events (or types of event) from taking place
 - restrict access to, or close, public outdoor places (or types of outdoor public places)
7. The powers are intended as a last resort should approaches based on consent fail. To make a direction under these Regulations a local authority needs to be satisfied that the following 3 conditions are met:
 1. the direction responds to a serious and imminent **threat** to public health in the local authority’s area
 2. the direction is **necessary** to prevent, protect against, control or provide a public health response to the incidence or spread of infection in the local authority’s area of coronavirus
 3. the prohibitions, requirements or restrictions imposed by the direction are a **proportionate** means of achieving that purpose
8. There are also requirements for evidence, consultation with the police and Public Sector Equality Duty considerations. In addition, there are means of appeal via magistrates or the secretary of state.
9. Alongside this, government has published draft regulations setting out a range of possible interventions it could make at local level to slow the spread of the virus. These include closing whole sectors or types of premises in a certain area, introducing local 'stay at home' orders, preventing people leaving or entering defined areas, reducing the maximum size of gatherings beyond national rules and restricting transport systems serving local areas.
10. For a range of settings, the government has also produced [quick-reference guides provide key steps to help identify, report and respond to any potential COVID-19 outbreak](#) within local communities.
11. The Prime Minister announced in mid-July [additional chapters](#) for the national recovery plan alongside the Contain Framework. The new chapter outlined the following potential changes, contingent on infection rates continuing to fall:
 - Compulsory wearing of face masks in shops from 24 July (in addition to pre-existing requirements for public transport).
 - Permission for the opening of leisure centres and indoor swimming pools by the end of July and further leisure settings (such as bowling, ice rinks and casinos).
 - the return of schools in September;
 - the prospect of mass gatherings being allowed from October;
 - Potential changes to distancing from November;
 - Additional funding for NHS preparations for winter and the roll out of the biggest flu vaccination campaign to date.
12. On 31 July the Prime Minister [announced](#) that further relaxations proposed for leisure settings would not begin till mid-August. Alongside this, there will be requirements for face coverings in all public indoor settings such as libraries,

museums and cinemas (in addition to shops) from 8th August. In some parts of the north west additional temporary restrictions have been enacted including banning people from different households from meeting in indoor settings. However, shielding requirements remain paused from 1 August and people are being encouraged to return to workplaces where it is necessary and safe to do so.

13. Recognising that the focus is moving from the immediate response to the pandemic and into plans for containment and recovery, the Wiltshire and Swindon Local Resilience Forum formally agreed in July a Memorandum of Understanding outlining the handover of responsibilities from the Strategic Coordinating Group to a Recovery Coordinating Group chaired by the Chief Executive of Wiltshire Council. Similar arrangements are also in place in Swindon.

14. The Recovery Plan endorsed by Cabinet at its last meetings sets out objectives and principles for the RCG to work to and similar objectives for each cell to achieve. As a reminder the main themes are:

RCG - Restore community, public health and wellbeing, environmental and economic resilience following the response to COVID 19.

Economy - Evaluate and understand the impact on Wiltshire's economy and environment, providing support to secure business recovery, revitalise town centres, reduce carbon emissions and support those impacted.

Community Resilience - Build on the Community Resilience shown in the response enabling Wiltshire's communities to take responsibility for their wellbeing, build positive local relationships and to get involved and take actions for what is best for their own communities.

Care, Safeguarding & Education - support the recovery of all age statutory and specialist services and locality based community health & care services and act as the link with the Local Authority command structures.

Health and Wellbeing - Coordinate the health and wellbeing element of the overarching recovery to COVID-19. Ensure effective local outbreak management of COVID-19

15. Each member of the RCG will also have their own organisation recovery arrangements and a summary of progress on this for Wiltshire Council and for the themes above is included as **appendix 1**.

Overview and Scrutiny Engagement

16. Overview and Scrutiny (OS) engagement on the council's response to COVID-19 and recovery is being led by OS Management Committee and its Wiltshire COVID-19 Response Task Group. Reports to Cabinet on the COVID-19 situation receive prior scrutiny by the Task Group, with its comments being reported to Cabinet by its chairman.

Safeguarding Implications

17. Safeguarding implications have been fully considered as part of the work to support residents shielding and identified by the NHS as Clinically Extremely Vulnerable (CEV) through the Wiltshire Wellbeing Hub and coordinated via

the Community Resilience Cell. This work has transitioned to resilience Recovery Theme. The Care, Safeguarding & Education recovery theme will address safeguarding across adults and children including domestic abuse. The health and well-being theme will ensure recovery for mental health, learning disabilities, rough sleepers and substance misuse.

Public Health Implications

18. This has been referred to throughout the report.

Procurement Implications

19. A sequential approach to supplier relief has been agreed, ensuring that suppliers access central government support where possible first and work with us on an open book basis when necessary.

Equalities Impact of the Proposal

20. Work is progressing to understand the impact of the pandemic on those with protected characteristics. The Council continues working with partners across Wiltshire, to ensure that those most vulnerable in the community are supported through this incident. Equality implications are being considered as part of decisions made and in interim changes to service delivery. Recovery theme leads are also embedding use of a Health Equality Assessment Tool.

21. The Community Resilience theme working with partners is leading on work to enable Wiltshire's communities to be cohesive places where difference is celebrated. This ensures inequalities in Wiltshire created or made worse by COVID-19 and developing a partnership plan to address issues caused by COVID-19 in specific groups (including the black and minority ethnic community, gypsies and travellers, Carers and those with a disability).

Environmental and Climate Change Considerations

22. The pandemic has had a highly disruptive effect on the economy and consequently seen a reduction in greenhouse emissions. As recovery begins, the good practice and lessons learnt on areas such as video-conferencing and alternative service delivery will be evaluated to ensure this continues where appropriate. Appendix 1 provides more detail on the *Green Recovery* and a new environmental strategy.

Risk Management

23. Risks associated with COVID-19 response have been incorporated into this report and COVID 19 related risks are owned and regularly reviewed by the Chief Executive. Where appropriate response risks have been carried over into the recovery structure. Preparations are underway with Local Resilience Forum partners to address the multiple concurrent risks for December 2020 under the national banner of 'D20'. These include risks associated with usual winter pressures, seasonal flu, COVID-19 outbreaks, floods and the end of the Transition Period with the EU (when the UK leaves the single market and

customs union). Wiltshire Council is seeking additional support from central government to prepare for these.

Section 151 Officer Commentary

24. The response to the COVID-19 pandemic will have immediate and undoubtedly long lasting significant financial implications for Wiltshire's economy, communities and residents as well as the Council itself. The government has promised that in the forthcoming Spending Review it will determine what support councils need to help them meet the pressures of income loss from council tax and business rates. An update on the financial implications and latest outturn is presented in a separate report.

Legal and Governance

25. The governance arrangements underpinning recovery are summarised as follows.
26. The LRF is not a legal entity in its own right, but a partnership that brings together a wide range of partner agencies to co-ordinate delivery on a multi-agency basis of the duties under the Civil Contingencies Act 2004.
27. The Recovery Plan states:

This overarching Recovery Plan, developed by the Recovery Co-ordinating Group (RCG) will be agreed by the Local Resilience Forum (LRF), who will own the recovery plan for this major incident across the LRF footprint.This plan covers strategic recovery in Wiltshire, the responsibility for which will be transferred from the Strategic Coordinating Group to Wiltshire Council, as chair of the RCG.

28. The Recovery Plan further states:
- Every organisation represented on the RCG will be required to put forward strategic level officers that must be able to take corporate decisions on behalf of their organisation in support of the overall RCG strategy and plan. It is therefore of paramount importance that strategic representatives are invested with the authority necessary to undertake the role provided with the necessary back up and support to ensure any undertaking given by them to the RCG is actionable and deliverable.*
29. Therefore, for Wiltshire Council, it is for Wiltshire Council representatives on the RCG to ensure that they have the necessary authority to commit the council to any actions or resources that may be agreed by the RCG as part of the overall Recovery Plan. This is a matter for the internal governance of the Council. The RCG as a collective does not have the power to direct the Council to act in any particular way or provide resources.
30. For these purposes the normal decision-making arrangements of the Council will apply, as set out in the Council's Scheme of Delegation in Part 3 of the Constitution. This means that significant policy matters will be determined by Council, Cabinet, individual Cabinet Members or Committees as appropriate and officers will make operational decisions within the Scheme of Delegation to Officers. Overview and Scrutiny Select Committees will in due course be

involved in reviewing and scrutinising recovery activity and decisions and Area Boards will have an important role within the community resilience theme.

31. Other representatives on the RCG will be authorised in accordance with their own organisation's governance arrangements. Where these apply across more than one organisation e.g. health and social care steps will be taken to ensure that these operate efficiently and effectively within the overall governance framework of the RCG.
32. The latest decision notices for executive decisions made by officers under delegated authority in response to the COVID-19 pandemic, including those made under emergency powers under the Council's Scheme of Delegation to Officers, are available [online](#). The use of emergency powers remains a last resort within the criteria prescribed by full council in the constitution and, wherever possible these are taken in consultation with the Leader and the relevant Cabinet Member, with reporting to the next Cabinet meeting and publication of decision notices to ensure openness and transparency.

Workforce Implications

33. We have maintained government guidance on working at home and staff have been asked to remain working at home wherever possible in order to maintain their safety and the safety of staff who have to attend a council workplace.
34. Some services, teams and groups of staff are working in COVID-19 secure workplaces where attendance is deemed essential for the delivery of services. These include:
 - Council owned hubs, buildings, sites or other settings
 - Respite centres, resource centres
 - Council depots
 - Libraries and Leisure centres
 - Places that they visit as part of their role within the community (e.g. home visits)
35. The Council, in common with other organisations, is undertaking its own organisation review and reshaping resources to align these with the post pandemic response. An organisation recovery group is assessing, evaluating and reviewing the way in which the council has operated during lockdown to embed some of the positive COVID-19 driven changes and to identify further opportunities to deliver services differently. An update is provided in Appendix 1.

Conclusions

36. Wiltshire Council is taking a systems approach to recovery and are working with the LGA and partners to deliver this work successfully in a rapidly changing environment.

Terence Herbert
Chief Executive

Report Author: Recovery Theme Leads and David Bowater, Senior Policy Officer
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10th August 2020

Appendices

Appendix 1: Updates from Recovery Theme Leads

Update from Recovery Theme Leads

Economy

- £89m of the business grant scheme (Small Business Grant and the Retail, Hospitality and Leisure Grant), and over £3m of the Discretionary Grant Scheme has now been awarded. Government have announced that these schemes are to close at the end of August and any unspent allocations are to be returned. At the time of writing this report this figure would be £14m, although any new eligible applications received prior to the scheme closing will be paid.
- The People, Debt and Recovery work stream is utilising the 'Wiltshire Money' Partnership and have a targeted series of campaigns: August – Employment and Housing; September – debts and bills (as payment holidays end); October – employment (as the furlough scheme comes to an end).
- The Economic Recovery Plan is currently being drafted, and this will form the basis of the Economic Recovery theme work programme.
- Dyson have announced redundancies across their business, with 450 job losses within Wiltshire. Their global HQ will remain in Wiltshire and they are committed to consolidating their operations within the county. We are working closely with Dyson to support their workforce and minimise the impact of these job losses. This support is likely to be in the form of a multi-agency Dyson Task Force.
- The Business and Planning Act was introduced on 22nd July. It makes significant changes to the licensing and planning regimes in England in order to support economic recovery and growth as the UK recovers from Covid-19. Further changes to the planning system are expected to be announced in a forthcoming Planning White Paper. Updates on these will be provided for all members.

Community Resilience

- Calls to the Wiltshire Wellbeing hub have dropped to between 20 to 30 calls a day. Referrals to supermarket slots have also dropped.
- A survey of all community groups that supported the response to Covid19 has been undertaken with the majority of groups now positioning themselves to support recovery. A support forum / network between groups is being created to enable the continued sharing of learning into recovery.
- Area Boards have been undertaking virtual workshops to understand the impact of Covid19 in their local area, local community resilience recovery plans will be developed from these.
- The safe outdoor spaces workstream continues work at pace. Over 500 requests have been received for active travel proposals including cycle routes and safe walking routes. Pavement licence requests are coming in. Salisbury People Friendly Streets consultation has launched. We continue

to monitor the government guidance on school transport and prepare for September.

- Libraries and Leisure centres are now opening, both taking a phased test and learn approach to ensure we listen to customers and keep everyone Covid-19 safe.
- The Wiltshire draft VCS strategy is now being reviewed to align to recovery.
- BAME group had started work under the Equalities workstream seeking to understand the impact of Covid-19 on Wiltshire's BAME communities and take positive action together with the community to address inequalities.
- VCS organisations that paused during response are looking to restart. Wessex Community Action and our Community Engagement Managers are working hard to provide advice and guidance on safe reopening.
- Wiltshire faith leaders continue to meet regularly sharing learning and identifying ways to come together to support and enable resilient communities and looking at opportunities to celebrate and reflect together about the response to the pandemic.
- A directory of summer holiday activities and provision has been coordinated with partners across the authority area to seek to meet the needs of Wiltshire families.

Care, Safeguarding & Education

- Full attendance is expected in schools from September onwards.
- Education settings are expected to complete risk assessments before reopening in September and are being supported to do so.
- Rapid response to emerging increase in Domestic Abuse (DA) including through Swindon Women's Aid establishing out of hours DA support. The impact and future delivery options will be subject to ongoing review.
- Work is ongoing to ensure that, following the change in national guidance, care home providers are clear around expectations of risk assessments to allow visiting in care homes. Guidance given to all care homes about opening for visitors. Care homes are also aware of the reduced financial offer going forward.
- £1.6m of Council support for care providers for additional Covid-19 costs and £2.3m of Infection Prevention & Control funding has been distributed to care homes.
- Completed in partnership with CCG and Police demand modelling to explore the impact that Covid-19 has had in relation to both children and adult safeguarding. Significant increase in demand anticipated (in region of 30%). Work is underway with partners to ensure services are prepared for increase in demand.
- Modelling completed with CCG and community health partners identifying discharge demands given reduction in acute hospital capacity due to social distancing requirements.
- Secure PPE supplies in place across lead items that is currently sufficient to meet demand.
- Families & Children's transformation Programme restarted with an Executive Board meeting in July; agreed to review partnership priorities going forward.

Health and Wellbeing

- Local Outbreak Management Plan published, and a suite of multi-agency exercises scheduled in throughout the summer to test the delivery of the plan and inform its continued development.
- Review and planning for local testing sites completed across the county – next stage is development of local testing plan to include rapid deployment teams and community sites.
- Covid-19 JSNA in development to provide evidence base for recovery across health and social care and the wider determinants. Early priority areas for review include: Mental ill health, Domestic abuse, Substance use and misuse, Respiratory infections, Cancers, Deprivation and life expectancy, Housing, Social care.
- Substance misuse workstream meeting weekly with substance misuse services – key focus on service continuity, referrals, service risks, gaps and mitigation actions.
- Homelessness workstream completed review of all rough sleepers accommodated during Covid-19 response to determine health needs to provide targeted support.
- Mental health/LD/ASD workstream focusing on recovery in Wiltshire for service users and organisations. Working closely with education work stream to ensure CAMHS interventions for young people are understood and implemented effectively.
- Overlap between health and wider determinants will be a key focus, and strong links with the economy theme, particularly around mental health are being explored for joint working.
- New focus areas for the theme will include obesity strategy and the requirements for increasing the number of flu vaccinations across the population.

Organisation Recovery

An organisation recovery programme is now underway that will undertake an organisation wide transformation of the Councils governance, policy and business processes, our systems and use of technology, the structure, flexibility, culture and behaviour of our workforce in delivering services and the assets we own in which to deliver those services and to identify opportunities to maximise of these.

The aim of the programme is to learn from the response to COVID-19 and emerge leaner and stronger, particularly given our forecast financial position this year and the inevitable ongoing knock on impact to Council resources to deliver services to Wiltshire residents and communities going forward.

The programme is set against three themes:

- Workforce (Creating an agile and flexible workforce with the skills, capability and capacity to deliver services to our communities).
- Work (Delivering new ways of working that increases productivity, improves job satisfaction all within trusted and secure digital environments)
- Workplace (Providing a safe, suitable, greener, affordable place to deliver services).

These themes have cross cutting support in place in relation to commercial, finance, organisational development & people change, and governance. Work activities will be led by the managers from across the Council to ensure engagement and ownership at all levels and across all services.

A whole programme plan is being developed that will set out outcomes that align with the overall recovery, as it is important that the organisation recovery focuses on delivering the best outcomes for Wiltshire.

A programme methodology has been developed (below) and this will be used to engage with staff across the council to identify how we can work differently, what new ways of working should continue and develop further, and what new opportunities there are for making further change.

ORGANISATION RECOVERY METHODOLOGY



Green Recovery

A new Climate Strategy will be developed in the coming year to set out how the council is going to meet its challenging targets to become carbon neutral by 2030 and seek to make the county carbon neutral by 2030. The Climate Strategy will also consider the steps the council needs to take to improve its resilience to climate change impacts in Wiltshire. As part of developing the strategy, every Recovery theme will need to consider the environmental impact of its activities and identify opportunities to contribute to a green recovery.

The council will be taking part in the Wiltshire Climate Alliance virtual conference this month, to discuss a green recovery in Wiltshire, and will carefully consider the suggestions that come out of these discussions.

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Wiltshire Council

Cabinet

18 August 2020

Subject: **Financial Year 2020/21 – Quarter 1 Budget Monitoring**

Cabinet Member: **Cllr Pauline Church – Cabinet member for Finance and Procurement, and Commercial Investment**

Key Decision: **Non Key**

Executive Summary

This report informs members of the first quarterly budget monitoring position (as at 30 June 2020) for the financial year 2020/21 for both revenue and capital as well as an update on the forecast financial impact of COVID-19.

COVID-19 Financial Impact

The report provides full details on the current modelling, assumptions and estimated financial impact to the Council of responding to the COVID-19 pandemic and the anticipated impact for the remainder of the 2020/21 financial year. It gives detail on the Council's latest submission to the Government that sets out the forecast impact on the Council's finances.

Quarter 1 Revenue Budget Monitoring

Quarter 1 budget monitoring forecasts are based on information as at 30 June 2020. Given the current circumstances and the impact of COVID-19 there is still a high degree of uncertainty around some of the forecasts, however this report transparently estimates the most realistic overall financial position, given what is currently known, for the Council at this time, and confirms the position that has been previously reported to Cabinet that the Council is facing significant financial pressure.

The Quarter one position forecasts an overspend of £27.006m which is an improvement of £9.747m on the May forecast overspend of £36.753m.

With an estimate of further anticipated funding from Government to offset income losses as well as the spreading of collection fund losses over three years the forecast for this financial year is reduced to £5.9m.

Quarter 1 Capital Budget Monitoring

Quarter 1 budget monitoring forecasts are based on information as at 30 June 2020. The report confirms the current forecast movement of approvals between years as schemes have been assessed and the spend profile recast.

Proposal

Cabinet is asked to note:

- a) the Section 151 officer's summary of the impact of COVID-19 on the Council's 2020/21 budget and Medium-Term Financial Strategy;
- b) the current revenue budget is forecast to overspend by £5.9m by the end of the financial year;
- c) the current savings delivery performance for the year;
- d) the forecast level of reserves;
- e) the current capital budget movements and spend as at 30 June 2020

Cabinet are asked to approve:

- f) the budget virements in the capital programme, as per Appendix B.
- g) a recommendation to Full Council to approve additions to the capital programme of £0.464m per Appendix D.

Reason for Proposal

To inform effective decision making and ensure sound financial management as part of the Councils overall control environment.

To inform Cabinet on the forecast impact upon the financial position of the Council due to COVID-19 and of the Councils overall position on the 2020/21 revenue and capital budget as at quarter 1 (30 June 2020), including delivery of approved savings and highlighting any budget changes.

Terence Herbert – Chief Executive

Wiltshire Council

Cabinet

18 August 2020

Subject: **Financial Year 2020/21 – Quarter 1 Budget Monitoring**

Cabinet Member: **Cllr Pauline Church – Cabinet member for Finance and Procurement, and Commercial Investment**

Key Decision: **Non Key**

Purpose of Report

1. To advise Members of the Budget Monitoring position 2020/21 quarter 1 (30 June 2020) for revenue and capital for the financial year 2020/21 with suggested actions as appropriate.
2. To provide an update on the financial impact on the Council of responding to the COVID-19 pandemic and details on Government support.

FINANCIAL IMPACT OF THE COVID-19 EMERGENCY

Government Funding for the COVID-19 Emergency

3. In the last financial report presented to Cabinet details were outlined on the latest announcement made by the Secretary of State on 2 July 2020; a comprehensive new funding package for Councils to address coronavirus pressures and cover lost income during the pandemic.
4. It included a further £500m nationally of non-ring-fenced grant to cover expenditure. This brings the total level of emergency funding support nationally to £3.7bn. This latest announcement was split between general emergency funding amounting to £494m and an allocation for Unaccompanied Asylum Seeking Children (UASC) amounting to £6m.
5. The specific council allocations of the general emergency funding have been issued and for Wiltshire this amounts to £3.467m, which brings the total level of emergency funding for Wiltshire to £29.009m. The funding allocation for UASC pressures for each individual council are indicated as being through a claims based approach, with specific criteria that will need to be evidenced. The details of this approach and the criteria have not yet been published.
6. Critically for Wiltshire an additional scheme to compensate Councils for an element of lost income from services such as Car Parking was also announced. The new income loss scheme will involve a 5% deductible rate, whereby Councils

will pay the first 5% of all lost planned sales, fees and charges income, with the Government compensating at a rate of 75p in every pound of loss thereafter.

7. Lastly the announcement also included a proposal to spread the impact of the losses from Council Tax and Business Rates (Collection Fund), across three years.
8. Some technical details have been announced on how the income loss scheme and the collection fund deficit spread proposal will operate however we await further detail and data collection forms which will provide more detail and allow us to more accurately forecast the financial impact of these schemes.
9. Therefore, although the emergency COVID-19 funding from Government for the Council now amounts to £29.009m of, of which £0.499m was allocated to costs and lost income in the last financial year, we are expecting further allocation from the specific income loss scheme announced. Based on the high-level announcement we could expect to see funding of up to £10m through the scheme, however some of the technical details suggest an interpretation which would see a significantly lower amount being received by the Council. For this budget monitor an assumption of £6m has been made, given the caveat that detail has not yet been released, to provide a full forecast for the end of this current financial year.
10. As previously reported further revenue funding has also been received for hardship funding (£3.2m), rough sleepers (£0.015m), bus subsidy (£0.161m) and active travel (£1.135m), with the latter being a capital grant allocation. Allocations of the funding for the 'test and trace' service have now been confirmed, and for Wiltshire Council the amount is £1.587m. A new announcement for an Emergency Assistance grant has been made with the specific allocation confirmed as £0.410m for the Council.
11. The Council has also submitted claims to HMRC against the furlough scheme and continue to estimate the full claims for the period March-October 2020 to be in the region of £1.3m excluding Wiltshire maintained schools. Claims against the scheme for Wiltshire maintained schools are estimated to be in region of £0.050m per month while schools were supporting Key Worker children. This funding will be passed directly to those schools.
12. In addition, the Council has received funding from the Government for which it will act as the paymaster in passporting the funding through to those that it has been intended. There have been no further announcements on the level of this funding since the last report.
13. An analysis of the total funding for Wiltshire, broken down between that which the Council has utilised to fund specific service provision and the overall financial impact as well as that funding which has been passported on e.g. to businesses is detailed in table 1 below.

Table 1 – Funding Received from Government

| Fund Description & National Funding | Wiltshire Allocation | Wiltshire Council | To be Passport |
|--|-----------------------------|--------------------------|-----------------------|
| Business Grants (£12.3bn) | £108m | - | £108m |
| Business Rate Reliefs (£9.7bn) | £52m | - | £52m* |
| Emergency Funding (£3.7bn) | £29.0m | £29.0m | - |
| Infection Control Fund (£0.6bn) | £6.3m | - | £6.3m* |
| Hardship Funding (£0.5bn) | £3.2m | - | £3.2m* |
| Test and Trace (£0.3bn) | £1.6m | £1.6m | - |
| Bus Subsidy (£0.2bn) | £0.2m | - | £0.2m* |
| Business Support New Burdens Grants | £0.2m | £0.2m | - |
| Emergency Assistance Grant (£63m) | £0.4m | £0.4m | - |
| Total Revenue Funding | £200.9m | £31.2m | £169.7m |

* the asterisk grant figures, together with the £31.2m funding for Wiltshire Council, and the £3m contribution from CCG provides the total £96m funding used to offset the financial impact reported to Government, as detailed in table 3 below.

Modelling the Estimated Impact and Return to Government

14. Following the first three returns to MHCLG a fourth return was made on 31 July. Government continue to develop the return requirements to support a more consistent approach across all local authorities, however the basis of lockdown easing, assumptions on social distancing requirements remaining in some form and allowing Councils to judge and estimate impacts for the rest of the financial year remain.
15. The Council has continued to refine the modelling however the drivers of the financial pressures facing the Council continue to be additional spend, lost income e.g. car parking, council tax and changes to Council plans that can no longer be delivered e.g. saving plans.
16. A significant element of the financial pressure remains attributable to the losses forecast for Council Tax and Business Rates and more detail of those forecast losses are included in the overview section of the budget monitoring paragraphs.

17. It should be noted that estimates at this stage remain caveated, and whilst some are known and can be more confidently estimated e.g. lost income, others are assumptions and much depends on timescales as well as the uncertainty on the fullness and timing impact on the economy, for businesses and individuals.
18. The underlying assumptions around income losses within the return have not changed significantly and the actual losses of income for June are in line with the original estimates.
19. At this stage the estimated total gross financial impact of COVID-19 for the Council is £134m. This is an improvement of £6.3m on the estimate provided to Government in June.
20. Majority of the improvement is around the forecast costs relating to Home to School Transport from September when schools are expected to re-open and the current guidance now issued by Government in relation to social distancing on transport from September. In addition, there has been an improvement on the level and timing of savings that were planned to be achieved this financial year.
21. Table 2 below provides a high-level summary of the fourth submission to Government.

Table 2 – July Submission to MHCLG on impact of COVID-19

| | MHCLG JULY 2020 | | | | | | MHCLG JUNE 2020 |
|--|-----------------|---------------|---------------|---------------|---------------|----------------|-----------------------|
| | 2019/20 | 2020/21 | | | | TOTAL | TOTAL |
| | FY TOTAL | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | FY TOTAL | IMPACT |
| | £m | £m | £m | £m | £m | £m | £m |
| Additional Spend | | | | | | | |
| Adult Social Care | 0.000 | 2.819 | 2.851 | 2.110 | 2.110 | 9.889 | 8.654 |
| Children's Social Care | 0.000 | 0.084 | 0.413 | 0.752 | 0.752 | 2.000 | 2.000 |
| Education / Home to School Transport | 0.000 | 0.000 | 0.154 | 0.463 | 0.463 | 1.080 | 7.542 |
| Housing/Cultural/Environmental | 0.053 | 1.150 | 1.084 | 1.256 | 1.356 | 4.899 | 2.722 |
| Other (e.g. contracted relief) | 0.065 | 1.583 | 0.896 | 0.562 | 0.562 | 3.604 | 5.886 |
| Saving Plans | 0.000 | 2.252 | 2.243 | 2.243 | 2.243 | 8.982 | 12.104 |
| Test & Trace/Infection Control | 0.000 | 2.360 | 3.933 | 0.793 | 0.793 | 7.879 | 7.879 |
| Estimated Spend | 0.118 | 10.248 | 11.573 | 8.179 | 8.279 | 38.280 | 46.787 |
| Income Lost | | | | | | | |
| Council Tax / Business Rates | 0.000 | 27.330 | 16.223 | 17.058 | 17.475 | 78.086 | 77.586 |
| Highways & Transport (inc car parking) | 0.081 | 2.116 | 1.198 | 1.061 | 0.776 | 5.151 | 5.074 |
| Cultural & Related (inc Lesiure) | 0.143 | 2.170 | 2.222 | 1.735 | 0.895 | 7.022 | 5.921 |
| Planning | 0.000 | 0.494 | 0.372 | 0.365 | 0.362 | 1.592 | 1.625 |
| Other Sales, Fees and Charges | 0.000 | 1.060 | 0.781 | 0.288 | 0.284 | 2.413 | 2.233 |
| Commercial | 0.000 | 0.073 | 0.073 | 0.073 | 0.073 | 0.291 | 0.288 |
| Other (bad debt, returns) | 0.000 | 0.075 | 0.075 | 0.000 | 1.000 | 1.150 | 1.150 |
| Estimated Lost Income | 0.224 | 33.319 | 20.943 | 20.580 | 20.865 | 95.707 | 93.878 |
| Total Financial Impact | 0.342 | 43.566 | 32.516 | 28.759 | 29.145 | 133.986 | 140.665 |

22. Following the recent announcement on the third tranche of emergency COVID-19 grant funding, no further emergency funding announcements from

government are expected this financial year.

23. With £96m of grants from Government and an estimated £3m contribution from the CCG relating to hospital discharges Table 3 shows that the estimated shortfall in Council finances, related to COVID-19, is estimated be £38m.
24. However, this is before the receipt of funding expected through the income loss scheme as well as the spreading of losses arising from the Collection Fund over the next three years. This will reduce the financial impact in this financial year further and is reported later in the report in terms of the Councils overall bottom line.

Table 3 – Net Financial Impact of COVID-19

| NET FINANCIAL IMPACT | £m |
|--|----------------|
| Total Financial Impact | 134.328 |
| COVID Grants & income receiveable | |
| Passported | |
| Rough Sleepers | -0.015 |
| Bus Subsidy | -0.161 |
| Infection Control | -6.292 |
| Hardship Grant | -3.222 |
| Business Rates S31 Grant | -52.251 |
| Wiltshire Council | |
| Covid 19 Grant | -29.009 |
| Test & Trace | -1.587 |
| Business Grants Support Grant | -0.225 |
| Emergency Food Grant | -0.410 |
| CCG | -3.000 |
| Grants & income | -96.171 |
| NET FINANCIAL IMPACT | 38.157 |

25. The return to Government continues to show the worst case scenario, and part of the budget monitoring exercise has reviewed some of the assumptions on cost forecasts and then the potential mitigations that could be applied. There is a level of risk around these areas of mitigations.

REVENUE BUDGET MONITORING 2020/21 – QUARTER 1

26. The Council approved a net budget for 2020/21 of £344.023m at its meeting on 25 February 2020. The following paragraphs focuses on forecast outturn variances against the approved budget based on information as at 30 June 2020. These variances are subject to a level of uncertainty as described in the returns on the estimated financial impact to Government.
27. The forecasts include the previously reported financial impact of COVID-19 as per the return to Government adjusted for any proposed mitigations, and then

include other variances from within the Council to provide an overall position for the Council.

Revenue Budget

28. Although the Councils has moved to a Chief Executive and an interim management structure, the reporting for Quarter one is shown under the old reporting hierarchy, this will be amended moving forward to reflect the new structure. The breakdown of the projected year end position by services is set out in table 4 below.

Table 4 – Quarter 1 2020/21 Summary Position

| Summary Position | 2020/21 Budget | Profiled Budget to date | Actual to date | Projected Position for Year (before mitigation) | Variance due to Covid-19 | Variances Other | Overall Projected Variance |
|--|----------------|-------------------------|----------------|---|--------------------------|-----------------|----------------------------|
| | £ m | £ m | £ m | £ m | £ m | £ m | £ m |
| Adult Care, Public Health & Digital | 162.001 | 43.712 | 39.699 | 164.797 | 7.458 | (4.662) | 2.796 |
| Children & Education Service | 77.270 | 33.876 | 31.846 | 80.658 | 4.075 | (0.687) | 3.388 |
| Growth, Investment & Place Service | 109.845 | 19.296 | 17.889 | 124.688 | 18.062 | (3.219) | 14.843 |
| Corporate | (5.091) | (1.148) | (41.075) | (21.725) | (16.644) | 0.010 | (16.634) |
| General Fund Total | 344.025 | 95.736 | 48.359 | 348.418 | 12.951 | (8.558) | 4.393 |
| Collection Fund | | | | | 22.613 | 0.000 | 22.613 |
| Total General Fund inc. Collection Fund | 344.025 | 95.736 | 48.359 | 348.418 | 35.564 | (8.558) | 27.006 |
| Estimates on Government Funding / Schemes still to be confirmed | | | | | | | |
| Collection Fund losses spread over 3 years | | | | | (15.075) | 0.000 | (15.075) |
| Income Losses Scheme | | | | | (6.000) | 0.000 | (6.000) |
| Total General Fund impact on 2020/21 | 344.025 | 95.736 | 48.359 | 348.418 | 14.489 | (8.558) | 5.931 |

Table 5 – Forecast Impact on the Councils General Fund Reserve

| General Fund Reserve Forecast | £m |
|---------------------------------------|--------------|
| Opening balance | (15.456) |
| Forecast overspend to be met | 5.931 |
| Forecast balance 31 March 2021 | 9.525 |

Overview of Quarter 1 Monitoring

29. Overall the quarter 1 report identifies a potential net year end forecast overspend of £27.006m. This includes the variance forecast on Council Tax and Business

Rates (the Collection Fund), although this would normally arise as a deficit in the following financial year, there is some uncertainty as, owing to its size, whether this would need to be recognised in current financial year. Ultimately this will be a deficit that the Council will need to fund.

30. Although the detail of the schemes are not yet available, when reflecting the announcements on collection fund losses being spread over three years, plus the expected funding on the income loss scheme for which we have estimated a figure of £6m to be received, the overall financial forecast is reduced to £5.9m for the 2020/21 financial year.
31. At present the collection fund losses are not being proposed to be met or shared by Government, although this may change in the forthcoming comprehensive spending review (CSR). Therefore the £15.075m that has been spread will need to be found in future years and as such represent the first call on the Councils budget when considering the budget in 2021/22 and 2022/23.
32. The Collection Fund losses are based on assumptions of losses to the Council Tax base, additional reliefs for both Council Tax and Business Rates and losses through non-payment and recoverability. Government is allowing councils to spread the Collection Fund deficits, due to the scale nationally, across 3 years so mitigation is shown in table 4 above to reduce the overall pressure. Also shown is a representation of what may be received through the Income Loss scheme, although the amount and timing is uncertain as previously detailed earlier in this report.
33. Collection rates for council tax continue to remain lower than originally expected, currently down by around 0.6% on those last year and 0.9% down on the expected collection rate, although a relatively small percentage, it equates to around £3m against the size of the total expected council tax income. The expectation is that losses will rise further during the year.
34. Following the deferral of 5,600 Council Tax instalment plans at the beginning of the financial year and with the re-start of active debt collection (some 13,000 reminders were sent) there has been an increase in requests to further make amendments to these plans to pay. This is alongside a significant increase in numbers of households that are now eligible for Council Tax Reduction, from an original estimate of 18,300 at this point of the year to actual numbers of 28,600.
35. These issues result in significantly less Council Tax income and will not only impact on the council's cashflow but will also reduce the base on which Council Tax is calculated for future years if these numbers stay higher than originally expected.
36. Although it is anticipated that the Council will receive section 31 grants that are paid to the Council for the additional Business Rates mandatory reliefs that have been awarded up to a maximum of £14m the timing of these grants is likely to be in the next financial year. It remains unclear how these impacts will be included in the CSR and the overall impact in the final grant settlement figures we may see for 2021/22 and future years.

37. As part of other mitigations additional spending controls have been implemented. The largest financial impact currently included within the forecast is associated with the external recruitment freeze, details of which are provided in the individual service details.

38. Details of significant variances within service areas are included below. Directors and Heads of Service continue to identify compensating actions in order to offset the current forecast year end position.

ADULT SOCIAL CARE, PUBLIC HEALTH, LEGAL AND DIGITAL SERVICE

Table 6

| Summary Position | 2020/21 Budget | Profiled Budget to date | Actual to date | Projected Position for Year (before mitigation) | Variance due to Covid-19 | Variances Other | Projected Variance |
|--|----------------|-------------------------|----------------|---|--------------------------|-----------------|--------------------|
| | £ m | £ m | £ m | £ m | £ m | £ m | £ m |
| Adults 18+ | 47.776 | 12.552 | 11.728 | 51.165 | 4.478 | (1.089) | 3.389 |
| Mental Health | 19.013 | 4.997 | 5.493 | 17.705 | 0.000 | (1.308) | (1.308) |
| Learning Disabilities | 54.727 | 13.142 | 14.066 | 52.986 | 0.700 | (2.441) | (1.741) |
| Adults Commissioning | 23.340 | 6.660 | 1.836 | 24.271 | 0.167 | 0.764 | 0.931 |
| Total Adults | 144.856 | 37.351 | 33.123 | 146.127 | 5.345 | (4.074) | 1.271 |
| Public Health | 0.414 | (0.666) | (2.162) | 0.909 | 1.004 | (0.509) | 0.495 |
| Information Services | 10.723 | 5.385 | 6.057 | 10.934 | 0.422 | (0.211) | 0.211 |
| Legal, Electoral & Registration | 6.008 | 1.642 | 2.681 | 6.827 | 0.687 | 0.132 | 0.819 |
| Adult Care, Public Health & Digital Service Total | 162.001 | 43.712 | 39.699 | 164.797 | 7.458 | (4.662) | 2.796 |

Adult Services: Budget £144.856m – £1.271m overspend

39. Adult Social Care budgets are projecting a variance of £1.271m overspend. Without COVID-19 pressures, most notably within the 18+ service area, there would be an underspend of £4.074m, although the picture is very much complicated by current funding arrangements for hospital discharges and uncertainty on how long these arrangements will be in place for.

40. The overspends in the 18+ service area are due to current additional staffing requirements in the Reablement service to help with the Council's COVID-19 response which amount to £0.414m. In addition, there are costs of supporting the market with current extraordinary costs, and the impact of COVID-19 on the ability of Adult Social Care to deliver its savings for the year.

41. The costs of supporting the market are expected to amount to an estimated £2.792m. This is a reduction of £0.746m on last month's estimate. Since last month's estimate a revised offer to providers has been agreed upon, partly in recognition that the Infection Control Grant introduced by the Government in June was intended to cover some of the costs included in the Council's offer. The revised offer is in place until the end of September.
42. COVID-19 has had a significant impact on the ability of Adult Social Care to deliver their savings for the year. In the Adults 18+ service area, the shortfall in savings delivery amounts to £1.381m, the most significant of which is for Reablement. However, this is a significant improvement on the position of a month ago, a reduction of £0.942m.
43. Within the forecasts, care budgets across the different service headings (Adults 18+, Mental Health and Learning Disabilities) are contributing a £1.309m underspend. Domiciliary care (£4.693m) and Supported Living (£2.594m) are projected to be over spent while at the same time underspends against residential care (£2.106m), nursing care (£2.825m) and direct payments (£1.778m) are expected.
44. The Domiciliary care budget overspend will in part be due to there being a significant savings target build into the budget for delivery of savings from Reablement. Whilst the picture on expected savings is starting to improve the main focus in the early months of the year has been on the emergency response to COVID-19, impacting on the delivery of savings.
45. Admissions to residential and nursing care have significantly reduced, as all admissions to a care home for people leaving hospital have been funded through the COVID-19 response.
46. There are several uncertainties regarding the financial cost to the Council of supporting this cohort of people moving forward. Firstly, it is not known when the Hospital Discharge scheme will end, and therefore the costs of supporting people move to the Council; secondly, it is not known whether there will be a transition period for meeting those costs; thirdly, some of the people will be self funders, and will not the Council anything; finally, the support arrangements in place may not be the most appropriate long term arrangements, and there will be a transition to more effective arrangements.
47. Therefore, the current cost of those individuals' support is known, but the on-going cost can only be estimated, based on several assumptions. The result of those assumptions is that costs of £2.683m will impact on the Access & Reablement budget this year. In the table above this figure of £2.683 forms part of the total £4.478m variance as due to COVID-19.
48. Switching focus to Mental Health and Learning Disabilities, the underspends on care packages referred to are mostly to be seen in these service areas, £1.085m in Mental health and £1.235m in Learning Disabilities. These compare to £0.700m and £0.600m in the previous month. The figures are susceptible to assumptions

around price pressures, and funding arrangements on individual arrangements with the CCG, and can therefore be volatile.

49. As mentioned above, COVID-19 has impacted on savings delivery. In Learning Disabilities, the shortfall is expected to be £0.700m, unchanged from a month ago.

50. In the Adults Commissioning budget there are two significant variances. Firstly, in respect of the Care Home block contracts at £0.372m, a favourable movement of £0.258m following detailed work over the last month to refine the previous projection. Secondly, there is also a variance on the Community Contracts and Grants budget of £0.770m, a change of £0.347m on the previous month, which is in respect of the inclusion of expected costs on the Housing Related Support contracts.

51. These variances are compensated for by some staffing underspends due to some vacant posts being carried.

52. Within Adults Commissioning, undelivered savings due to COVID-19 amount to £0.167m

Public Health: Budget £0.414m – £0.495m overspend

53. There are favourable variances amounting to £0.346m in the staffing budgets for Public Health management due to several vacancies being carried here.

54. There is an adverse variance of £1m which reflects that the savings target built into the budget for this year is unlikely to be met because of focusing resources on responding to the COVID-19 pandemic.

Legal, Electoral and Registration: Budget £6.008m – £0.819m overspend

55. Legal, Electoral and Registration are forecasting an overspend of £0.819m, £0.687m is forecast loss of income from traded services and undelivered savings targets because of COVID-19.

56. In addition, there is a £0.100m pressure in Coroner service due to the retender of the contract.

CHILDREN & EDUCATION, AND HUMAN RESOURCES SERVICES

Table 7

| Summary Position | 2020/21 Budget | Profiled Budget to date | Actual to date | Projected Position for Year (before mitigation) | Variance due to Covid-19 | Variances Other | Projected Variance |
|--|----------------|-------------------------|----------------|---|--------------------------|-----------------|--------------------|
| | £ m | £ m | £ m | £ m | £ m | £ m | £ m |
| Childrens Commissioning | 4.364 | 8.145 | 6.675 | 4.152 | 0.000 | (0.212) | (0.212) |
| Childrens Social Care | 52.653 | 10.406 | 13.646 | 55.340 | 3.538 | (0.851) | 2.687 |
| School Effectiveness | 3.426 | 1.771 | 1.890 | 3.481 | 0.274 | (0.219) | 0.055 |
| SEN & Inclusion | 13.711 | 12.437 | 13.541 | 14.761 | 0.120 | 0.930 | 1.050 |
| Funding Schools | (0.005) | (0.006) | (4.990) | (0.005) | 0.000 | 0.000 | 0.000 |
| Children & Education Totals | 74.149 | 32.753 | 30.762 | 77.729 | 3.932 | (0.352) | 3.580 |
| Human Resources & Org Development | 3.121 | 1.123 | 1.084 | 2.929 | 0.143 | (0.335) | (0.192) |
| Children & Education Service Totals | 77.270 | 33.876 | 31.846 | 80.658 | 4.075 | (0.687) | 3.388 |

Children's Commissioning: Budget £4.364m – (£0.212m) underspend

57. Children's Commissioning have put mitigation plans in place to delay expenditure and hold vacant posts where safe and practical to do so. The forecast as a result is an underspend of £0.212m.

Children & Young People with Social Care Needs: Budget £52.653m – £2.533m overspend

49. This is a demand driven area. The Looked After Children (LAC) external placement budget is forecasting additional budget pressure due to several factors including increased reliance on external legal fees in case proceedings and numbers of children in our care and those with special educational needs and disability. A number of savings to find schemes were delayed due to the response to COVID-19 taking priority, there are however mitigations in place to reduce these. We anticipate the number of new entrants into care increasing throughout the year as a consequence of the pandemic. Demand modelling undertaken jointly with Police and CCG shows a significant increase in safeguarding work as a result of latent and new demand following COVID-19 related pressure including extended periods of relative isolation for children and families throughout 'lockdown'. Forecasts suggest children in care numbers may exceed 500 by January 2020, this is an increase of approximately 10%. The forecast overspend includes an assessment of latent demand on services estimated at £2.0 million. Work is ongoing in an effort to reduce the overspend, good progress is now being made with the Fostering Excellence project which has continued to operate throughout the COVID-19 period, we now have 19 fostering households scheduled to attend Foster Panel for approval within the next four months. Wiltshire's increase is in line with the national increase in social care activity and expenditure.

Education & Skills: Budget £3.426m – £0.055m overspend

50. The impact of the pandemic on schools not functioning as they would normally do extends to the amount of service being purchased from the local authority. The current estimate of reduced income is £0.275m. This is mitigated by holding vacancies and delaying expenditure to offset costs.

SEN and Inclusion: Budget £13.541m – £1.050m overspend

51. A number of savings to find schemes were delayed due to the response to COVID-19 taking priority, there are however mitigations in place to reduce these. All children with an education care and health plan (EHCP) are entitled to free school transport. The budget was increased significantly in 2020-21 to keep pace with demand, however the current forecast overspend is based around all children returning to school in September under the current social distancing advice measures from the DfE in place.

Human Resources & Organisational Development Services: Budget £3.071m – (£0.192m) underspend

52. The impact of the pandemic has resulted in a reduction in the services being delivered to external organisations and therefore a reduction in trading income is forecast. The current estimate of reduced income is £0.143m however, this is mitigated by holding vacancies.

GROWTH, INVESTMENT & PLACE, COMMUNITIES & FINANCE SERVICES

Table 8

| Summary Position | 2020/21 Budget | Profiled Budget to date | Actual to date | Projected Position for Year (before mitigation) | Variance due to Covid-19 | Variiances Other | Projected Variance |
|--|----------------|-------------------------|----------------|---|--------------------------|------------------|--------------------|
| | £ m | £ m | £ m | £ m | £ m | £ m | £ m |
| Economic Development & Planning | 2.914 | 0.623 | 0.615 | 4.069 | 1.592 | (0.437) | 1.155 |
| Highways | 16.731 | 4.414 | 3.061 | 16.831 | 0.549 | (0.449) | 0.100 |
| Car Parking | (6.533) | (1.636) | 0.202 | (1.723) | 4.827 | (0.017) | 4.810 |
| Waste | 39.682 | 3.357 | (1.653) | 40.780 | 0.372 | 0.726 | 1.098 |
| Housing Services | 4.218 | 1.170 | 1.641 | 3.988 | 0.080 | (0.310) | (0.230) |
| Strategic Asset & Facilities Management | 11.785 | 1.772 | (0.437) | 11.836 | 0.958 | (0.907) | 0.051 |
| Libraries, Heritage & Arts | 4.625 | 1.186 | 1.533 | 5.132 | 0.784 | (0.277) | 0.507 |
| Leisure | (0.350) | (0.349) | 1.936 | 4.630 | 5.862 | (0.882) | 4.980 |
| Transport | 18.101 | 3.701 | 2.709 | 19.020 | 1.384 | (0.465) | 0.919 |
| Countryside, RoW, Technical & Streetscene | 6.909 | 1.018 | 1.914 | 7.001 | 0.159 | (0.067) | 0.092 |
| Public Protection | 1.260 | 0.317 | 0.583 | 1.660 | 0.468 | (0.068) | 0.400 |
| Communications & Customer Services | 2.897 | 0.772 | 0.711 | 2.786 | 0.139 | (0.250) | (0.111) |
| Finance & Procurement | 7.173 | 2.831 | 3.362 | 6.623 | 0.000 | (0.550) | (0.550) |
| Programme Office & Systems Thinking | 1.233 | 0.030 | 0.549 | 1.555 | 0.888 | (0.566) | 0.322 |
| Revenues & Benefits - Subsidy | (0.800) | 0.090 | 1.163 | 0.500 | 0.000 | 1.300 | 1.300 |
| Growth, Investment & Place Service Totals | 109.845 | 19.296 | 17.889 | 124.688 | 18.062 | (3.219) | 14.843 |

Economic Development & Planning: Budget £2.914m - £1.155m overspend

53. Economic Development & Planning is forecasting a £1.155m overspend, this is an improvement of £0.358m from the position reported in period 2. The variance is predominantly due to forecast underachievement on income in the Enterprise Centres, Development Management, Building Control and Local Land Charges from the impact of COVID-19.

54. The total Income Budget across these areas total £7.314m and the forecast loss is £1.592 million, so this equates to an average loss of income of 22% for the year. The Income loss is being offset by spend control mitigations, including holding vacancies that total £0.437m.

55. The Enterprise Centres offered businesses a two month rental holiday in April and May and a one month rent deferral in June in response to COVID-19. Projecting forward it is forecast that 34% of income will be lost over the rest of the year.

56. Development Management, Building Control and Local Land Charges are more difficult to forecast, across the board there was a 25% loss of income for the period April to June compared to prorated budget. Forecasting forward it is assumed there will be a 20% loss of income over the remainder of the year, but this will be monitored closely as the impact of the furlough scheme, further restrictions and business failures come to light over time.

Highways: Budget £16.731m - £0.100m overspend

57. Highways are reporting £0.100m overspend, this is predominantly due to forecast underachievement of income in Development Control fees and Highways Operations due to the impact of COVID-19. The forecast loss of Income and pressures totals £0.549m this is being offset by spend control mitigations, including holding vacancies that total £0.449m.

58. The total income budget for Development Control £0.820m, like Planning this budget is difficult to forecast, there was a 81% loss of income for the period April to June for Development Control fees compared to prorated budget. Forecasting forward it is assumed there will be a 10% loss of income over the remainder of the year, resulting in a forecast variance of £0.228m.

59. Highways Operations impacted Income budgets total £0.789 million and covers Taxi Licencing, Fleet, Markets & Fairs. For the period April to June there was an average loss of 47% compared to prorated budget. Overall the service is forecasting a total loss of income of £0.199m for the year.

Car Parking: Budget (£6.533m) - £4.810m overspend

60. Car Parking is forecasting a £4.810m overspend and this is predominantly from underachievement of income after netting off spend control mitigations due to the impact of COVID-19.

61. On the 25 March 2020 the Government gave critical key workers the use of all council parking without time restriction or charge. On the 27th March 2020 Wiltshire Council went further, suspending all parking charges for parking including residential areas. All valid parking permits and season tickets were frozen at that time.

62. Charges were reintroduced from the 1st June 2020. However due to lockdown and the easing of social distancing it is forecast that income will continue to be affected. There was a 82% loss of income for the period April to June, totalling £1.881 million, and projecting forward it is assumed there will be a 50% loss of income over the remainder of the year in parking and a 25% loss of income on season tickets.

Waste Budget £39.682m - £1.098m overspend

63. Waste is forecasting a £1.098m overspend, £0.372m of this this is predominantly due to a forecast underachievement of income as a result of COVID-19 the remainder £0.727m is made up of several non COVID-19 related variances as discussed below.
64. The Council receives a share of the income from the sale of recyclable materials managed under the waste contracts. Though often volatile, UK and worldwide markets for key materials such as paper and cardboard have been in decline for several months. The continued reduction in material prices has prompted a significant re-assessment of the level of income forecast for 2020/2021 and this is now forecast to be £0.611m underachieved. Although the overall tonnage of recyclables at the kerbside has increased during the lockdown period, the low materials value has had a detrimental effect on the forecast income. The closure of two HRCs due to COVID-19 has also reduced the overall tonnage recyclable materials managed and sold on for reprocessing under the Lot 1 contract, this is the element that can be attributed directly to COVID-19 and account for £0.126m of the variance.
65. A forecast underachievement of £0.068m for the loss of income through the closure of HRC sites in April and May managed under Lot 2 in response to COVID-19.
66. A forecast underachievement of £0.177m has been entered for Garden Waste based on a forecast 5% reduction/delay in sign up in response to COVID-19.
67. The Waste contract financial models for Waste Collection, the Management of Recycling and Transfer and Household Recycling Centres are still to be finalised and prior year interim solution accounts reconciled. There is therefore a risk that forecasts could change because of these updates. The Budget is based on the Councils contractual and anticipated update position. A variance of £0.445m has been forecast on Lot 5 Waste Collections, this reflects the Councils assesment of contract model update and the number of Vehicles required to run the service. Round optimisation work on residual and garden waste rounds are due to be undertaken by the contractor and implemented in October 2020.
68. Waste contractors are having to manage the impacts of COVID-19 which has seen increased tonnages and operational issues as staff have been shielding or self-isolating, indicative figures suggest this could be circa £2.822m. HRCs have had to implement new measures to re-open which has meant increased costs for traffic management and new processes forecast at £0.064m. These costs are reported in the COVID-19 section of Budget monitoring.

Housing Services Budget £4.218m - £0.230m underspend

69. Housing Services is projecting an underspend of £0.230m, this is due to a one off saving in relation to how the Council delivers Handyperson and HIA service while it is mobilised in 2020/2021 and by maximising the use of Grant Income to deliver services.

Strategic Asset & Facilities Management Budget £11.785m - £0.051m overspend

70. Strategic Asset & Facilities Management is projecting an overspend of £0.958m as a result of COVID-19 however this has been mitigated by savings, spend control measures and one off income totalling £0.907m.

71. The service is forecasting additional costs of £0.417m for cleaning and materials for additional measures to reopen building and return to work. This is being offset by a maintenance saving of £0.360m and a utilities saving of £0.269m from buildings being closed.

72. Savings targets in relation to additional income from occupation of Council Buildings are forecast not to be achieved at £0.250m and operational costs for Wilton Highways Depot £0.050m.

73. In addition, it is forecast that there will be loss of income of £0.291m on the commercial estate, this is based on a forecast of 10% loss for those income streams that the service forecast could be affected.

74. These pressures are being mitigated by one off income for minerals extraction and savings associated with spend controls.

Libraries, Heritage & Arts: Budget £4.625m – Variance £0.507m overspend

75. Libraries Heritage and Arts are forecasting £0.507m overspend. This is predominantly from loss of income from Libraries and City Hall being closed in April, May and June. The forecast assumes City Hall will remain closed until December 2020 and that Libraries will follow the mobilisation plan presented to Cabinet. This forecast is after accounting for Furlough grant. Savings targets in relation to review of Libraries £0.157m are forecast not to be delivered due COVID-19 causing a delay to planning and consultation.

Leisure: Budget (£0.350m) – Variance £4.980m overspend

76. The overspend in Leisure is predominantly from loss of income from the Leisure centres being closed April, May and June. The forecast assumes that Leisure will follow the mobilisation plan presented to Cabinet with sites mobilising from August 2020 with social distancing restrictions.

77. The forecast loss of income is £6.538m. There is an assumption going forward that income will be underachieved by 60% once centres are reopened due to following social distancing measures and loss of memberships.

78. In addition, £0.420m has been included in the forecast for the loss of earnings implications for Places Leisure as a result of Clarendon Leisure Centre closure.

79. The forecast assumes non-delivery of savings targets totalling £0.540m as a result of delay due to COVID-19.

80. This forecast is after accounting for estimated Furlough grant of £1.493m, savings from service not operating and includes estimated costs for additional measures around cleaning and hygiene supplies required to reopen.

Transport: Budget £18.101m – Variance £0.919m overspend

81. Transport are forecasting £0.919m overspend. This is an improved position than reported in period 2, mostly due to a reduction in the forecast social distancing measures on mainstream Education transport from September, which has been revised down to £1.080m.

82. The service is forecasting loss of income totalling £0.304 million as a result of COVID-19.

83. These pressures are being offset in part by efficiency's and spend control measures totalling £0.465m.

Public Protection: Budget £1.260m – Variance £0.400m overspend

84. Public Protection are forecasting £0.400m overspend. This is predominantly from loss of income from traded services.

Finance & Procurement: Budget £7.173m – Variance £0.550m underspend

85. The forecast underspend in the Finance & Procurement service is mainly due to the number of vacancies being held and not currently recruited to.

Corporate Programme Office & Systems Thinking: Budget £1.233m – £0.322m overspend

86. Following the decision to defer £100m of capital programmes, these corporate services are unable to recharge staff to internal programmes of work and alternative funding streams as originally anticipated when setting the budget. In addition, internal restructures have been paused due to COVID-19 and therefore savings have not been made as anticipated, the cost impact of COVID-19 is currently estimated at £0.400m.

Revenues and Benefits Subsidy: Budget (£0.800m) – Variance £1.300m overspend

87. The variance in Revenues and Benefits is due to the estimated decrease in Housing Benefit overpayment income.

CORPORATE EXPENDITURE

Table 9

| Summary Position | 2020/21 Budget | Profiled Budget to date | Actual to date | Projected Position for Year (before mitigation) | Variance due to Covid-19 | Variances Other | Projected Variance |
|--|----------------|-------------------------|-----------------|---|--------------------------|-----------------|--------------------|
| | £ m | £ m | £ m | £ m | £ m | £ m | £ m |
| Corporate Directors & Service Devolution | 1.249 | 0.425 | 0.601 | 1.159 | 0.000 | (0.090) | (0.090) |
| Members | 2.231 | 0.555 | 0.533 | 2.231 | 0.000 | 0.000 | 0.000 |
| Movement on Reserves | (0.674) | (0.674) | 0.000 | (0.674) | 0.000 | 0.000 | 0.000 |
| Capital Financing | 23.148 | 2.331 | 2.795 | 23.298 | 0.150 | 0.000 | 0.150 |
| Restructure & Contingency | 4.359 | 4.636 | 0.106 | 7.009 | 2.650 | 0.000 | 2.650 |
| General Government Grants | (41.029) | (10.257) | (18.518) | (41.029) | 0.000 | 0.000 | 0.000 |
| Corporate Levies | 5.625 | 1.836 | 6.340 | 6.725 | 1.000 | 0.100 | 1.100 |
| COVID-19 Spend | 0.000 | 0.000 | 4.418 | 8.701 | 8.701 | 0.000 | 8.701 |
| COVID-19 Grants | 0.000 | 0.000 | (37.350) | (29.145) | (29.145) | 0.000 | (29.145) |
| Corporate Totals | (5.091) | (1.148) | (41.075) | (21.725) | (16.644) | 0.010 | (16.634) |

Restructure & Contingency: Budget £4.359m – £2.650m overspend

88. Restructure & Contingency is projecting an overspend of £2.650m. This is due to the current assessment of risk of undeliverability of some cross-cutting savings from both 2019/20 and 2020/21 such as the Management Review, Procurement / Contractual and Digital savings. A proportion of these savings have previously been reported within services but due to the undeliverability and cross-cutting nature of these savings that have been centralised to provide a more transparency in both financial performance reporting and for financial planning purposes. As the year progresses and recovery begins to be embedded it will become clearer what scope there is to deliver these savings.

Corporate Levies: Budget £5.625m – £1.100m overspend

89. The current forecast overspend on Corporate Levies is due to the assessment of losses on aged debt becoming irrecoverable due to the COVID-19 impact on the economy and financial impact across the residents and customers of the Council. As the year progresses, recovery begins to be embedded and debt recovery action

restarts it will become clearer whether the basis of the estimation reflects the debt recovery performance.

COVID-19 Direct costs & COVID-19 Grants: Budget £0 – (£20.444m) underspend

90. The costs reported under the COVID-19 line are costs incurred as a direct result of COVID-19 and where actuals or forecasts can be assessed directly. They include the costs of PPE, additional cleaning to open Buildings safely, additional IT costs to improve and facilitate working from home, the setting up of a temporary morgue, the direct additional costs of reopening HRC's for example traffic management and new processes, Waste collection contractor costs in relation to increased agency and overtime in managing operations while staff are self-isolating/shielding and increased tonnages, setting up and supplies for the Wiltshire Wellbeing Hub providing emergency food parcels and supplies to the most vulnerable, supporting adult care providers. These direct costs are off-set by the COVID-19 emergency funding received to date of £29.009m plus the £0.225m Business Grants support grant less the amount allocated for the costs in 2019/20. This underspend is required to off-set the pressures forecast in services.

Dedicated Schools Grant – Total Grant £375.437m - £7.080m net overspend

91. The variance for dedicated schools grant (DSG) is a £7.080m overspend. This is driven by demand from parents and schools for support for vulnerable children with SEN & disability. This is reflected in increased numbers of education health and care plans (EHCP) which, unless demand changes, are forecast to rise by 12% from April 2019 to March 2020.

92. The overspend is aligned with the national picture for many other local authorities and the Government's acknowledgement of this is the additional funding for the 2020/21 high needs block of £780m. This will come somewhat to alleviating the pressure for future years it will not however, assist with current or previous years overspends. Lobbying continues to request support and additional funding at national level.

93. The DSG is ringfenced and is separate to local authority budget. Any underspend or overspend is also ringfenced. At the end of the financial year, the DSG reserve balance will have a deficit of £8.612m following a positive prior year early years adjustment. The local authority has a 10-year recovery plan centred around inclusion which is being implemented in partnership with schools however the deficit lies with Wiltshire Council whilst the recovery plan is delivered. Additional funding is key to meeting the needs of Wiltshire pupils.

SAVINGS DELIVERY 2020/21

94. The Council has a savings requirement of £14.682m within its 2020/21 budget which were approved by Council in February 2020. The deliverability of these proposals were being monitored through a newly formed savings delivery board, however the COVID-19 response has seen resource focused away from savings

delivery and, quite rightly, on service delivery during the response phase. With recent interim changes to management reporting, and now a greater focus on savings delivery moving into recovery, this will now be reported direct to CLT.

95. The assessment on the deliverability of the savings at the end of quarter one (June 2020) can be seen in Appendix A. These assessments are included in the General Fund figures set out in this report.
96. Of the £14.682m savings proposals £7.126m (49%) are assessed as either being delivered (blue) or on track to be delivered (green) or have alternative replacement savings identified (grey), and £2.600m are assessed as amber rated. This means that they are deemed to be deliverable in 2020/21, but with some risks associated with them.
97. £4.956m (33.8%) of savings targets are currently assessed as red. This means they are deemed unlikely to be delivered as planned and to the timescales required i.e. in this financial year. Officers will continue to try and identify compensating savings and corresponding mitigating actions, as well as identifying where the savings will now no longer be able to be delivered at all as originally approved.
98. Some of the savings that were agreed as part of the 2019/20 budget to be delivered in 2019/20 remain undelivered along with an amount from 2018/19 (£0.657m). Of a total of £5.590m that was deemed undelivered at the beginning of the financial year £1.600m has now been delivered or is on track to be delivered and £0.547m of alternative replacement savings have been or are on track to be delivered, which leaves £3.443m (61.6%) remaining undelivered.
99. The delivery of savings remains a focus for the Council and the status of the undelivered savings will be considered as part of the financial recovery and future year financial planning processes to ensure the budget remains robust and deliverable.

CAPITAL BUDGET MONITORING 2020/21 – QUARTER 1

100. In February 2020, Council approved a capital programme totalling £261.535m. At its meeting on 9 June 2020 Cabinet approved the deferral of £101.684m of schemes and on 14 July 2020 Cabinet approved the Area Board Grants be brought back into the 2020/21 programme, resulting in an approved programme of £160.733m.
101. Since the beginning of the year there have been a number of other changes to the capital programme for 2020/21, largely due to reprogramming of budget from 2019/20 to 2020/21; but also, to reflect additional funding being available.
102. The changes to the capital programme since it was last amended in the Budget setting report are summarised in table 9 below, a fuller breakdown of the changes made at a scheme by scheme level is attached as Appendix B. Including all these changes results in an approved programme of £176.747m.

**Breakdown of Budget Amendments from Original Budget to Quarter 1 Budget
(as at 30 June 2020)**

Table 10

| Summary of Movements in Capital Programme | £m | Further information |
|---|----------------|----------------------------|
| Original Capital Programme Budget (reported to Council 25 Feb 2020) | 261.535 | Appendix B |
| Amendments to Capital Programme 2020/21 Since Original Budget Setting: | | |
| Deferred Capital schemes (approved at Cabinet 9 June 2020) | (101.684) | Appendix B |
| Bringing back of deferred capital schemes (approved at Cabinet 14 July 2020) | 0.881 | Appendix B |
| Budgets Reprogrammed from 2019/20 to 2020/21 | 48.936 | Appendix B |
| Additional Budgets added to Programme | 17.964 | Appendix B & D |
| Grant Amendments | (0.787) | Appendix B |
| Reduced Budgets | (8.674) | Appendix B |
| Budgets Reprogrammed from 2020/21 to 2021/22 | (41.424) | Appendix B |
| Quarter 1 Budget 2020/21 | 176.747 | |

103. The budget additions shown above largely reflect increases in funding being available and brought into the programme under the Chief Financial Officer delegated authority. They comprise of additional grants from Central Government and Section 106 contributions and other contributions used to finance capital spend within the capital programme. Further information on the budget movements at an individual scheme level is shown in Appendix D.
104. Reprogramming of approved capital budgets into future years totals £41.424m during Quarter 1 and the detail of the scheme this relates to can be seen in Appendix B.
105. A number of budget transfers have been requested since Quarter 1. These transfers between schemes are shown in Appendix B. Cabinet at its meeting on 24 March 2020 approved the Maltings Phase 1 River Corridor Improvements and Housing Infrastructure Fund budget transfers and these are shown for completeness. Cabinet is asked to approve the other budget transfers as shown in 'Budget Movement between Schemes' column in Appendix B.

Summary of Capital Position as at 30 June 2020

106. The current budget for the year 2020/21 is £176.747m. The profiled budget to 30 June 2020 is £40.517m. Actual spend on schemes as at 30 June 2020 was £14.724m. A full breakdown of these figures is attached in Appendix C.
107. Work over the next couple of reporting periods will be focussed and targeted to more accurately represent the profile of the spend planned across the year into the correct period, will be reprogrammed into later years or an assessment made whether the approvals are still required, and if not will be removed from the programme.

GROWTH, INVESTMENT & PLACE SERVICE

108. The current budget is £140.975m; profiled budget is £33.115m and actual spend on these schemes as at 30 June 2020 was £10.357m.
109. £2.857m budget has been reprogrammed into 2021/2022 on the Chippenham Station HUB project to match the revised planned cashflow of the project following a BEIS LGF review in June 2020.
110. On 7th January 2020 Cabinet approved Porton Science Park Phase two delivering a research and innovation facility. £2.500m has been added to the budget following the award of grant from the European Regional Development Fund.
111. £1.900m budget has been transferred in 2020/2021 from the allocated sum for other capital schemes to be confirmed to the Maltings Phase 1 River Corridor Improvements as agreed by Cabinet on 24th March 2020.
112. A total of £21.664 million budget has been reprofiled from 2020/2021 to 2021/2022 and later years on the Council House Build Programme. This reflects the build programme for phases one, two and three agreed in the HRA business plan.
113. £2.782m of budget has been reprogrammed from 2020/2021 to 2021/2022 on the Depot Improvement schemes as works are now due to progress later than originally planned.
114. £10.930m new budget has been added into the Highways capital budget following award of new grant monies from the DFT for Pothole capital maintenance.
115. £1.000m budget has been transferred in 2020/2021 from the allocated sum for other capital schemes to be confirmed to the Housing Infrastructure Fund (HIF) project as agreed by Cabinet on 24th March 2020.

116. £3.130m new budget has been added into the Major Road Network project in 2020/2021 following approval by Cabinet on 19th May 2002 of the Capital Transport Programme. Funding is split between £1.460m from commuted sums and £1.670m from DFT grant.

CHILDREN & EDUCATION SERVICE

117. The current budget is £35.656m; profiled budget is £7.373m and actual spend on these schemes as at 30 June 2020 was £4.367m.

118. The Health & Wellbeing Centre budget for 2020/2021 is £10.425m. Several schemes in this area are now complete (Tisbury, Pewsey, Woolmore Farm, Calne Central, Melksham Pavilion) within approved budget. Cabinet approval is sought to move the remaining budgets on these schemes totalling £0.536m to the future developments' allocation.

119. £10.334m of budget has been reprogrammed from 2020/2021 into 2021/2022 in this quarter on Basic Need schemes. This reflects the expected build progress on various schemes across the county. £6.654m of this total relates to a large construction project at Warminster Kingdown that requires planning approval before work commences.

120. £1.355m of budget has been reprogrammed from 2020/2021 into 2021/2022 in this quarter on The Schools Maintenance and Modernisation schemes budget. This relates to three Modernisation projects where work is due to progress when plans are approved.

RESERVES POSITION AND FORECAST

121. Reserves are an important element of the Council's finances and a sufficient level of balances should be held, to mitigate risks within the budget and operations of the Council.

122. The level of both general fund reserves and earmarked reserves currently held by the Council are low in comparison to other local authorities and this exposes the Council to a reduced ability to manage financial shocks. It is planned to report on the forecast balance of reserves on a quarterly basis, to increase the visibility of reserve balances, and further reports will continue to include forecasts and track changes to those forecasts.

123. As part of the outturn reporting for 2019/20 reserves balances were reported and the balances for General Fund Reserve stood at £15.456m and the balance for Earmarked Reserves excluding Dedicated Schools Grant Reserves was £27.202m.

124. During the year there is no plan to contribute to or draw from the General Fund Reserve, except for the final outturn position which is shown earlier in the report

and will leave the balance at below £10m; less than 3% of the Councils net budget.

125. There is a planned small contribution of £0.037m to Earmarked Reserves for the gainshare arrangement with BT.
126. Included within the figures reported is an assumed draw on the remaining balance of COVID-19 funding that was received in March 2020. The full balance of £11m will be drawn down to offset the impact of COVID-19 in 2021/22, but this will leave earmarked reserves at around £16m.
127. When setting the budget for 2021/22 an assessment on the level of general fund reserves will need to be made, together with any plans on how to rectify and increase the resilience. This will have to be pragmatically balanced off against the needs of service provision during Wiltshire's recovery.

OVERALL CONCLUSIONS

128. The financial position facing the Council is still significant, however the recent announcement of further funding, the estimated funding from the scheme to cover irrecoverable income and the spreading of collection fund losses means that the General Fund reserve is no longer forecast to be exhausted.
129. This position means that the Council now has some time to be able to plan for recovery and financial resilience.
130. However, it is likely that further support will still be required from Government in the longer term, to ensure the Council is on a sure financial footing, and to enable it to undertake its role in leading the recovery process.

Implications

131. This report informs Members' decision making.

Overview & Scrutiny Engagement

132. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position.

Safeguarding Implications

133. None have been identified as arising directly from this report.

Public Health Implications

134. None have been identified as arising directly from this report.

Procurement Implications

135. None have been identified as arising directly from this report.

Equalities and diversity impact of the proposals

136. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

137. None have been identified as arising directly from this report.

Risks Assessment

138. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on reserves. The level of reserves is limited and a one-off resource that cannot be used as a long term sustainable strategy for financial stability.

139. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken.

Financial implications – Section 151 Officer Commentary

140. The Councils overall forecast position for the year is a £27.006m overspend, but when taking into consideration an estimate of £6m from the Governments proposed income loss scheme, and a deferral of collection fund losses of £15m reduces the forecast overspend for 2020/21 to £5.9m.

141. This is a significant improvement on the forecasts previously reported. At the Cabinet meeting in May an overspend range of between £18m to £51m was estimated, this was consolidated to £50m in June and then reduced to £36m in the first overall budget monitor reported to Cabinet in July.

142. Changes to this forecast are predominantly around the level of support the Council anticipates from Government, but also underlines the volatility and uncertainty being faced this financial year, particularly when trying to forecast into the future based on current guidance and thinking, with Home to School Transport alone reducing by over £6m from the May forecast.

143. Although the expected combination of income loss and spreading collection fund losses has provided a further £21m mitigation in this financial year, the quick action taken to introduce tight controls on spending, a freeze on external recruitment has also had a positive impact on the Councils financial position. This, together with the way Council is conducting its current operations and service delivery, has led to an overall underspend of £8.5m.

144. These measures are under constant review but will still be continued until the financial position becomes more stable and more importantly is not reducing the General Fund Reserve.

145. Whilst this forecast position now represents some breathing space in the current financial year, we should be under no illusion at the tough times and difficult decisions ahead. The collection fund losses of £15m will still need to be found and represent a first call on the Council's finances when setting the 2021/22 budget, whilst the overspend is still forecast to deplete the General Fund Reserve to under £10m.
146. In addition, the erosion to the Councils base level of funding for council tax and business rates, as well as the ongoing impact to its income streams combined with the almost inevitable latent demand for services that will come through, will further compound the financial pressures being estimated and faced.
147. We continue to work closely with Government on the Councils financial position, as well as working with colleagues in the sector to put the case forward to Government on further funding and specific support.
148. With the CSR the Council can make representation on funding for Local Government, the window will close on 24 September, and an announcement is expected in November/December.
149. In September we will begin to outline the framework and resource estimates for the Councils for the setting of the 2020/21 budget and the shaping of the Medium Term Financial Strategy.

Legal Implications

150. None have been identified as arising directly from this report.

Proposals

151. Cabinet is asked to note:
 - a) the Section 151 officer's summary of the impact of COVID-19 on the Council's 2020/21 budget and Medium-Term Financial Strategy;
 - b) the current revenue budget is forecast to overspend by £5.9m by the end of the financial year;
 - c) the current savings delivery performance for the year;
 - d) the forecast level of reserves;
 - e) the current capital budget movements and spend as at 30 June 2020

Cabinet are asked to approve:

- f) the budget virements in the capital programme, as per Appendix B;

- g) a recommendation to Full Council to approve additions to the capital programme of £0.464m per Appendix D.

Reasons for Proposals

152. To inform effective decision making and ensure a sound financial control environment.

Background Papers and Consultation

None

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Appendices:

Appendix A: Savings Delivery 2020/21

Appendix B: Capital Programme Budget Movements to 30 June 2020

Appendix C: Capital Budget Monitoring Quarter 1 2020/21

Appendix D: Capital Programme Additions Quarter 1 2020/21

APPENDIX A - SAVINGS DELIVERY 2020/21

| 2020/21 Savings Delivery | | | | | | |
|-------------------------------------|--------------------|----------------|---------------|---------------|---------------|--------------------------|
| Service Area | Total Saving (£ m) | Delivered (£m) | Green (£ m) | Amber (£ m) | Red (£ m) | Alternative Savings (£m) |
| Adult Care, Public Health & Digital | -8.860 | -1.211 | -2.382 | -1.723 | -3.544 | 0.000 |
| Children & Education Service | -1.820 | -0.183 | -0.086 | -0.588 | -0.614 | -0.349 |
| Growth, Investment & Place Service | -1.547 | -0.088 | -0.629 | -0.032 | -0.798 | 0 |
| Corporate | -2.455 | -0.9 | -1.298 | -0.257 | 0 | 0 |
| TOTAL | -14.682 | -2.382 | -4.395 | -2.600 | -4.956 | -0.349 |
| % | | 16.2% | 29.9% | 17.7% | 33.8% | 2.4% |

| Prior Year Undelivered Savings | | | | | | |
|-------------------------------------|--------------------|----------------|---------------|--------------|---------------|--------------------------|
| Service Area | Total Saving (£ m) | Delivered (£m) | Green (£ m) | Amber (£ m) | Red (£ m) | Alternative Savings (£m) |
| Adult Care, Public Health & Digital | -0.527 | -0.527 | 0.000 | 0.000 | 0.000 | 0.000 |
| Children & Education Service | -1.533 | -0.862 | -0.011 | 0.000 | -0.490 | -0.170 |
| Growth, Investment & Place Service | -0.180 | 0.000 | 0.000 | 0.000 | -0.169 | -0.011 |
| Corporate | -3.350 | 0.000 | -0.200 | 0.000 | -2.784 | -0.366 |
| TOTAL | -5.590 | -1.389 | -0.211 | 0.000 | -3.443 | -0.547 |
| % | | 24.8% | 3.8% | 0.0% | 61.6% | 9.8% |

| TOTAL Savings Delivery | | | | | | |
|-------------------------------------|--------------------|----------------|---------------|---------------|---------------|--------------------------|
| Service Area | Total Saving (£ m) | Delivered (£m) | Green (£ m) | Amber (£ m) | Red (£ m) | Alternative Savings (£m) |
| Adult Care, Public Health & Digital | -9.387 | -1.738 | -2.382 | -1.723 | -3.544 | 0.000 |
| Children & Education Service | -3.353 | -1.045 | -0.097 | -0.588 | -1.104 | -0.519 |
| Growth, Investment & Place Service | -1.727 | -0.088 | -0.629 | -0.032 | -0.967 | -0.011 |
| Corporate | -5.805 | -0.900 | -1.498 | -0.257 | -2.784 | -0.366 |
| TOTAL | -20.272 | -3.771 | -4.606 | -2.600 | -8.399 | -0.896 |
| % | | 18.6% | 22.7% | 12.8% | 41.4% | 4.4% |

APPENDIX B – CAPITAL PROGRAMME BUDGET MOVEMENTS TO 30 JUNE 2020 (page 1)

| Scheme Name | 2020/21 Budget Breakdown | | | | | | | | | | |
|---|---|--|---|--|-----------------------------|----------------------------------|---|------------------|-----------------|---|----------------------------------|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Month 9 Budgets reprogrammed from 2018/19 into 2019/20 | Outturn 2019/20 Budgets Reprogrammed into 2020/21 | Outturn Budget Transfer 2019/20 into 2020/21 | Deferred Budgets to 2021/22 | Budget Movements between Schemes | Additional Budgets added to the Programme | Grant Amendments | Reduced Budgets | Budgets reprogrammed from 2020/21 into 2021/22 (Section 2 Appendix B) | Current Budget Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m |
| Growth, Investment & Place Service | | | | | | | | | | | |
| A350 West Ashton/Yarnbrook Junction Improvements | 3.380 | | | 1.370 | | | | | | | 4.750 |
| Chippenham Station HUB | 12.236 | | | 0.493 | | | | | (2.857) | | 9.872 |
| Corsham Mansion House | 0.000 | | | 0.072 | | | | | | | 0.072 |
| Porton Science Park | 5.000 | | | 0.000 | | | 2.500 | | | | 7.500 |
| Salisbury Central Car Park & Maltings | 36.889 | | | (0.306) | (33.100) | 1.900 | | | | | 5.383 |
| Salisbury LGF Schemes | 0.000 | | | 0.026 | | | | | | | 0.026 |
| Wiltshire Ultrafast Broadband | 1.129 | | 0.225 | 0.731 | | | | | (0.338) | | 1.747 |
| Boscombe Down | 0.963 | | | 0.229 | (1.192) | | | | | | 0.000 |
| Oil to Biomass Schemes | 0.000 | | | 0.000 | | | | | | | 0.000 |
| Other Economic Development Schemes | 3.000 | | | 0.000 | (3.000) | | | | | | 0.000 |
| LED Street Lighting | 6.148 | | | 0.820 | | | | | | | 6.968 |
| Affordable Housing including Commuted Sums | 0.000 | | | 0.000 | | | | | | | 0.000 |
| Council House Build Programme | 10.747 | | | 0.612 | | | | | (6.947) | | 4.412 |
| Council House Build Programme (Phase 3.1/3.2) | 18.718 | | | (0.419) | | | | | (14.717) | | 3.582 |
| Social Care Infrastructure & Strategy | 0.634 | | | 0.000 | | | | | (0.634) | | 0.000 |
| HRA - Refurbishment of Council Stock | 11.017 | | | 2.142 | | | | | (3.377) | | 9.782 |
| Commercial - Housing Company | 15.000 | 3.000 | | 2.000 | (15.000) | | | | | | 5.000 |
| Commercial - Commercial Investment | 12.500 | | | (0.148) | (2.762) | | 0.012 | | | | 9.602 |
| Commercial - Local Development Company | 0.990 | | | 0.250 | (0.250) | | | | | | 0.990 |
| Commercial - Loans | 0.210 | | | 2.335 | (2.545) | | | | | | 0.000 |
| Non-Commercial Property Purchases | 0.000 | | | 0.331 | | | | | | | 0.331 |
| Disabled Facilities Grants | 3.000 | | | 2.901 | | | | 0.273 | | | 6.174 |
| Facilities Management Works (including Leisure & Libraries and Refresh) | 2.535 | | | 0.274 | (0.500) | 0.800 | | | | | 3.109 |
| Depot & Office Strategy | 4.100 | | (0.118) | 0.005 | | | | | (2.782) | | 1.205 |
| CIL Funded Schemes | 0.000 | | | 0.053 | | | | | | | 0.053 |
| Farmers Roundabout | 0.000 | | | 0.000 | | | | | | | 0.000 |
| Highway flooding prevention and Land Drainage schemes | 0.000 | | | 0.000 | | | | | | | 0.000 |
| Integrated Transport | 2.181 | | | 0.023 | | | 0.250 | | | | 2.454 |
| Pothole Fund Grant | 0.000 | | | 0.000 | | | 10.930 | | | | 10.930 |
| Structural Maintenance & Bridges | 16.139 | | | (3.250) | | | 0.005 | | | | 12.894 |
| Fleet Vehicles | 1.250 | | | 0.059 | (0.559) | | | | | | 0.750 |
| Waste Services | 0.750 | | | 0.018 | | | | | | | 0.768 |

APPENDIX B – CAPITAL PROGRAMME BUDGET MOVEMENTS TO 30 JUNE 2020 (page 2)

| Scheme Name | 2020/21 Budget Breakdown | | | | | | | | | | |
|---|---|--|---|--|-----------------------------|----------------------------------|---|------------------|-----------------|---|----------------------------------|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Month 9 Budgets reprogrammed from 2018/19 into 2019/20 | Outturn 2019/20 Budgets Reprogrammed into 2020/21 | Outturn Budget Transfer 2019/20 into 2020/21 | Deferred Budgets to 2021/22 | Budget Movements between Schemes | Additional Budgets added to the Programme | Grant Amendments | Reduced Budgets | Budgets reprogrammed from 2020/21 into 2021/22 (Section 2 Appendix B) | Current Budget Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m |
| ICT Get Well | 1.433 | | | 6.881 | (2.078) | | | | | | 6.236 |
| ICT Business as Usual | 0.875 | | | 1.004 | (0.440) | | | | | | 1.439 |
| ICT Applications | 7.321 | (0.478) | | 5.379 | (3.581) | | | | | | 8.641 |
| ICT Other Infrastructure | 0.200 | | | 1.453 | | | | | | | 1.653 |
| Other Schemes including Cross Cutting Systems | 0.000 | | 0.019 | 0.000 | | | | | | | 0.019 |
| Microsoft Cloud Navigator | 0.710 | | | 0.869 | | | | | | | 1.579 |
| Wiltshire Online | 0.531 | 2.647 | (0.121) | 0.271 | | | 0.087 | | | (0.130) | 3.285 |
| Churchyards & Cemeteries | 0.000 | | | 0.050 | | | | | | | 0.050 |
| Housing Infrastructure Fund (HIF) | 5.000 | | | (0.001) | | 1.000 | | | | (0.780) | 5.219 |
| Major Road Network (MRN) | 0.000 | | | (0.230) | | | 3.130 | | | (0.550) | 2.350 |
| Community Projects | 0.400 | | | 0.000 | (0.400) | | | | | | 0.000 |
| Salisbury Future High Streets | 1.000 | | | 0.000 | (1.000) | | | | | | 0.000 |
| Carbon Reduction | 4.800 | | | 0.000 | (5.200) | | 0.400 | | | | 0.000 |
| North Wiltshire Schools PFI Playing Fields | 0.300 | | | 0.000 | (0.300) | | | | | | 0.000 |
| Capital Receipt Enhancement | 0.150 | | | 0.000 | | | | | | | 0.150 |
| Operational Property Energy Efficiency and Generation | 1.800 | | | 0.000 | | | | | | | 1.800 |
| Park & Ride Solar Panel Canopys | 1.200 | | | 0.000 | (1.000) | | | | | | 0.200 |
| Growth, Investment & Place Service Total | 194.236 | 5.169 | 0.005 | 26.297 | (72.907) | 3.700 | 17.314 | 0.273 | (3.377) | (29.735) | 140.975 |
| Children & Education Service | | | | | | | | | | | |
| Area Boards and LPSA PRG Reward Grants | 0.800 | | | 0.081 | (0.881) | | | | | 0.881 | 0.881 |
| Health and Wellbeing Centres - Live Schemes | 17.740 | 3.000 | | 1.685 | (12.000) | | | | | | 10.425 |
| Fitness Equipment for Leisure Centres | 0.250 | | | 0.050 | (0.300) | | | | | | 0.000 |
| Libraries - Self Service | 0.000 | | | 0.500 | (0.500) | | | | | | 0.000 |
| Access and Inclusion | 0.100 | | | 0.010 | (0.020) | | | | | | 0.090 |
| Army Rebasing | 0.000 | | | 2.471 | | | | | | | 2.471 |
| Basic Need | 16.081 | 3.190 | | 2.951 | | | | (0.873) | | (10.334) | 11.015 |
| Devolved Formula Capital | 0.600 | | | 0.000 | | | | 0.042 | | | 0.642 |
| New Schools | 0.034 | (0.034) | | 0.000 | | | | | | | 0.000 |
| Schools Maintenance & Modernisation | 4.230 | 1.150 | | 1.189 | | 1.000 | | (0.229) | | (1.355) | 5.985 |
| Special Schools | 1.652 | 0.071 | (0.083) | 0.042 | | | | | | | 1.682 |
| Early Years & Childcare | 0.330 | | 0.721 | 0.001 | | | 0.650 | | | | 1.702 |
| SEND Capital | 0.515 | | 0.106 | 0.142 | | | | | | | 0.763 |
| Schools Capital Maintenance | 1.000 | | | 0.000 | | (1.000) | | | | | 0.000 |
| Children & Education Service Total | 43.332 | 7.377 | 0.744 | 9.122 | (13.701) | 0.000 | 0.650 | (1.060) | 0.000 | (10.808) | 35.656 |
| Adult Care & Public Health Service | | | | | | | | | | | |
| Adults Transformation Phase 2 | 0.000 | | 0.106 | 0.000 | | | | | (0.106) | | 0.000 |
| Sensory Stimulation & Development Play Equipment | 0.000 | | | 0.116 | | | | | | | 0.116 |
| Adult Care & Public Health Service Total | 0.000 | 0.000 | 0.106 | 0.116 | 0.000 | 0.000 | 0.000 | 0.000 | (0.106) | 0.000 | 0.116 |

APPENDIX B – CAPITAL PROGRAMME BUDGET MOVEMENTS TO 30 JUNE 2020 (page 3)

| Scheme Name | 2020/21 Budget Breakdown | | | | | | | | | | |
|--|---|--|---|--|-----------------------------|----------------------------------|---|------------------|-----------------|---|----------------------------------|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Month 9 Budgets reprogrammed from 2018/19 into 2019/20 | Outturn 2019/20 Budgets Reprogrammed into 2020/21 | Outturn Budget Transfer 2019/20 into 2020/21 | Deferred Budgets to 2021/22 | Budget Movements between Schemes | Additional Budgets added to the Programme | Grant Amendments | Reduced Budgets | Budgets reprogrammed from 2020/21 into 2021/22 (Section 2 Appendix B) | Current Budget Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m | £m |
| Corporate Services | | | | | | | | | | | |
| Other Capital Schemes to be confirmed | 18.776 | | | 0.000 | (15.076) | (3.700) | | | | | 0.000 |
| Corporate Services Total | 18.776 | 0.000 | 0.000 | 0.000 | (15.076) | (3.700) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Transformational Schemes | | | | | | | | | | | |
| Service Devolution & Asset Transfer | 0.243 | | | 0.000 | | | | | (0.243) | | 0.000 |
| Transformation schemes in childrens services | 0.675 | | | 0.000 | | | | | (0.675) | | 0.000 |
| Adult Care Transitions | 0.054 | | | 0.000 | | | | | (0.054) | | 0.000 |
| Organisational Development Transformational Change | 1.000 | | | 0.000 | | | | | (1.000) | | 0.000 |
| Business Intelligence | 1.000 | | | 0.000 | | | | | (1.000) | | 0.000 |
| Fostering Excellence | 0.868 | | | 0.000 | | | | | (0.868) | | 0.000 |
| Other Transformational Schemes to be confirmed | 1.351 | | | 0.000 | | | | | (1.351) | | 0.000 |
| Transformational Schemes Total | 5.191 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | (5.191) | 0.000 | 0.000 |
| Total 2020/21 Programme | 261.535 | 12.546 | 0.855 | 35.535 | (101.684) | 0.000 | 17.964 | (0.787) | (8.674) | (40.543) | 176.747 |

APPENDIX C – CAPITAL PROGRAMME BUDGET MONITORING QUARTER 1 2020/21 (page 1)

| Scheme Name | 2020/2021 Budget Breakdown | | | | | | |
|---|---|---|----------------------------------|---|-----------------------|-----------------------------|--|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Total Budget Movements to Quarter 1 2020/21 | Current Budget Quarter 1 2020/21 | Profiled Current Budget to 30 June 2020 | Spend to 30 June 2020 | Variance to Profiled Budget | Current Budget Remaining Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m |
| Growth, Investment & Place Service | | | | | | | |
| A350 West Ashton/Yarnbrook Junction Improvements | 3.380 | 1.370 | 4.750 | 1.187 | 0.039 | 1.148 | 4.711 |
| Chippenham Station HUB | 12.236 | (2.364) | 9.872 | 3.182 | 0.654 | 2.528 | 9.218 |
| Corsham Mansion House | 0.000 | 0.072 | 0.072 | 0.018 | (0.007) | 0.025 | 0.079 |
| Porton Science Park | 5.000 | 2.500 | 7.500 | 1.875 | 0.000 | 1.875 | 7.500 |
| Salisbury Central Car Park & Maltings | 36.889 | (31.506) | 5.383 | 1.346 | 0.004 | 1.342 | 5.379 |
| Salisbury LGF Schemes | 0.000 | 0.026 | 0.026 | 0.007 | (0.052) | 0.059 | 0.078 |
| Wiltshire Ultrafast Broadband | 1.129 | 0.618 | 1.747 | 0.437 | 0.000 | 0.437 | 1.747 |
| Boscombe Down | 0.963 | (0.963) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Oil to Biomass Schemes | 0.000 | 0.000 | 0.000 | 0.000 | (0.001) | 0.001 | 0.001 |
| Other Economic Development Schemes | 3.000 | (3.000) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| LED Street Lighting | 6.148 | 0.820 | 6.968 | 1.742 | 0.895 | 0.847 | 6.073 |
| Affordable Housing including Commuted Sums | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Council House Build Programme | 10.747 | (6.335) | 4.412 | 1.103 | 0.157 | 0.946 | 4.255 |
| Council House Build Programme (Phase 3.1/3.2) | 18.718 | (15.136) | 3.582 | 0.895 | 1.035 | (0.140) | 2.547 |
| Social Care Infrastructure & Strategy | 0.634 | (0.634) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| HRA - Refurbishment of Council Stock | 11.017 | (1.235) | 9.782 | 2.446 | 0.093 | 2.353 | 9.689 |
| Commercial - Housing Company | 15.000 | (10.000) | 5.000 | 1.250 | 0.000 | 1.250 | 5.000 |
| Commercial - Commercial Investment | 12.500 | (2.898) | 9.602 | 2.400 | 0.049 | 2.351 | 9.553 |
| Commercial - Local Development Company | 0.990 | 0.000 | 0.990 | 0.248 | 0.000 | 0.248 | 0.990 |
| Commercial - Loans | 0.210 | (0.210) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Non-Commercial Property Purchases | 0.000 | 0.331 | 0.331 | 0.083 | 0.023 | 0.060 | 0.308 |
| Disabled Facilities Grants | 3.000 | 3.174 | 6.174 | 1.544 | 0.068 | 1.476 | 6.106 |
| Facilities Management Works (including Leisure & Libraries and Refresh) | 2.535 | 0.574 | 3.109 | 0.778 | 0.659 | 0.119 | 2.450 |
| Depot & Office Strategy | 4.100 | (2.895) | 1.205 | 0.301 | 0.035 | 0.266 | 1.170 |
| CIL Funded Schemes | 0.000 | 0.053 | 0.053 | 0.013 | 0.000 | 0.013 | 0.053 |
| Farmers Roundabout | 0.000 | 0.000 | 0.000 | 0.000 | 0.018 | (0.018) | (0.018) |
| Highway flooding prevention and Land Drainage schemes | 0.000 | 0.000 | 0.000 | 0.000 | 0.170 | (0.170) | (0.170) |
| Integrated Transport | 2.181 | 0.273 | 2.454 | 0.614 | 0.341 | 0.273 | 2.113 |
| Pothole Fund Grant | 0.000 | 10.930 | 10.930 | 2.733 | 0.000 | 2.733 | 10.930 |
| Structural Maintenance & Bridges | 16.139 | (3.245) | 12.894 | 3.224 | 4.326 | (1.102) | 8.568 |

APPENDIX C – CAPITAL PROGRAMME BUDGET MONITORING QUARTER 1 2020/21 (page 2)

| Scheme Name | 2020/2021 Budget Breakdown | | | | | | |
|---|---|---|----------------------------------|---|-----------------------|-----------------------------|--|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Total Budget Movements to Quarter 1 2020/21 | Current Budget Quarter 1 2020/21 | Profiled Current Budget to 30 June 2020 | Spend to 30 June 2020 | Variance to Profiled Budget | Current Budget Remaining Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m |
| Fleet Vehicles | 1.250 | (0.500) | 0.750 | 0.187 | 0.000 | 0.187 | 0.750 |
| Waste Services | 0.750 | 0.018 | 0.768 | 0.192 | 0.075 | 0.117 | 0.693 |
| ICT Get Well | 1.433 | 4.803 | 6.236 | 0.822 | 0.411 | 0.411 | 5.825 |
| ICT Business as Usual | 0.875 | 0.564 | 1.439 | 0.157 | 0.151 | 0.006 | 1.288 |
| ICT Applications | 7.321 | 1.320 | 8.641 | 0.641 | 0.368 | 0.273 | 8.273 |
| ICT Other Infrastructure | 0.200 | 1.453 | 1.653 | 0.027 | 0.012 | 0.015 | 1.641 |
| Other Schemes including Cross Cutting Systems | 0.000 | 0.019 | 0.019 | 0.005 | 0.000 | 0.005 | 0.019 |
| Microsoft Cloud Navigator | 0.710 | 0.869 | 1.579 | 0.395 | 0.137 | 0.258 | 1.442 |
| Wiltshire Online | 0.531 | 2.754 | 3.285 | 0.821 | 0.000 | 0.821 | 3.285 |
| Churchyards & Cemeteries | 0.000 | 0.050 | 0.050 | 0.012 | 0.000 | 0.012 | 0.050 |
| Housing Infrastructure Fund (HIF) | 5.000 | 0.219 | 5.219 | 1.305 | 0.666 | 0.639 | 4.553 |
| Major Road Network (MRN) | 0.000 | 2.350 | 2.350 | 0.587 | 0.031 | 0.556 | 2.319 |
| Community Projects | 0.400 | (0.400) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Salisbury Future High Streets | 1.000 | (1.000) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Carbon Reduction | 4.800 | (4.800) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| North Wiltshire Schools PFI Playing Fields | 0.300 | (0.300) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Capital Receipt Enhancement | 0.150 | 0.000 | 0.150 | 0.038 | 0.000 | 0.038 | 0.150 |
| Operational Property Energy Efficiency and Generation | 1.800 | 0.000 | 1.800 | 0.450 | 0.000 | 0.450 | 1.800 |
| Park & Ride Solar Panel Canopys | 1.200 | (1.000) | 0.200 | 0.050 | 0.000 | 0.050 | 0.200 |
| Growth, Investment & Place Service Total | 194.236 | (53.261) | 140.975 | 33.115 | 10.357 | 22.758 | 130.618 |
| Children & Education Service | | | | | | | |
| Area Boards and LPSA PRG Reward Grants | 0.800 | 0.081 | 0.881 | 0.220 | (0.129) | 0.349 | 1.010 |
| Health and Wellbeing Centres - Live Schemes | 17.740 | (7.315) | 10.425 | 2.606 | 1.111 | 1.495 | 9.314 |
| Fitness Equipment for Leisure Centres | 0.250 | (0.250) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Libraries - Self Service | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Access and Inclusion | 0.100 | (0.010) | 0.090 | 0.022 | (0.002) | 0.024 | 0.092 |
| Army Rebasing | 0.000 | 2.471 | 2.471 | 0.618 | 1.231 | (0.613) | 1.240 |
| Basic Need | 16.081 | (5.066) | 11.015 | 1.509 | 0.770 | 0.739 | 10.245 |
| Devolved Formula Capital | 0.600 | 0.042 | 0.642 | 0.160 | 0.642 | (0.482) | 0.000 |
| New Schools | 0.034 | (0.034) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |

APPENDIX C – CAPITAL PROGRAMME BUDGET MONITORING QUARTER 1 2020/21 (page 3)

| Scheme Name | 2020/2021 Budget Breakdown | | | | | | |
|---|---|---|----------------------------------|---|-----------------------|-----------------------------|--|
| | Original Capital Programme Budget (reported to Council 25 Feb 2020) | Total Budget Movements to Quarter 1 2020/21 | Current Budget Quarter 1 2020/21 | Profiled Current Budget to 30 June 2020 | Spend to 30 June 2020 | Variance to Profiled Budget | Current Budget Remaining Quarter 1 2020/21 |
| | £m | £m | £m | £m | £m | £m | £m |
| Schools Maintenance & Modernisation | 4.230 | 1.755 | 5.985 | 1.202 | 0.680 | 0.522 | 5.305 |
| Special Schools | 1.652 | 0.030 | 1.682 | 0.420 | 0.015 | 0.405 | 1.667 |
| Early Years & Childcare | 0.330 | 1.372 | 1.702 | 0.425 | 0.007 | 0.418 | 1.695 |
| SEND Capital | 0.515 | 0.248 | 0.763 | 0.191 | 0.042 | 0.149 | 0.721 |
| Schools Capital Maintenance | 1.000 | (1.000) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Children & Education Service Total | 43.332 | (7.676) | 35.656 | 7.373 | 4.367 | 3.006 | 31.289 |
| Adult Care & Public Health Service | | | | | | | |
| Adults Transformation Phase 2 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Adult Care & Public Health Service Total | 0.000 | 0.116 | 0.116 | 0.029 | 0.000 | 0.029 | 0.116 |
| Corporate Services | | | | | | | |
| Covid 19 Capital | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Other Capital Schemes to be confirmed | 18.776 | (18.776) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Corporate Services Total | 18.776 | (18.776) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Transformational Schemes | | | | | | | |
| Service Devolution & Asset Transfer | 0.243 | (0.243) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Transformation schemes in childrens services | 0.675 | (0.675) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Adult Care Transitions | 0.054 | (0.054) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Organisational Development Transformational Change | 1.000 | (1.000) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Business Intelligence | 1.000 | (1.000) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Fostering Excellence | 0.868 | (0.868) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Other Transformational Schemes to be confirmed | 1.351 | (1.351) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Transformational Schemes Total | 5.191 | (5.191) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Total 2020/21 Programme | 261.535 | (84.788) | 176.747 | 40.517 | 14.724 | 25.793 | 162.023 |

APPENDIX D – CAPITAL PROGRAMME ADDITIONS QUARTER 1 2020/21 (page 1)

| CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME | | | | | | | |
|--|--|--|------------------|------------------|------------------|--|--|
| Cabinet Meeting | August 2020 | | | | | | |
| Financial Year: | 2020/2021 | | | | | | |
| SECTION 1 - DELEGATED CFO POWERS | | | | | | | |
| "Adjustment/addition of scheme in the capital programme which has no effect on the net funding position of the programme i.e. Additional resources available in the form of Grant, Section 106 contributions etc which fund the addition, " | | | | | | | |
| Project Name: | Porton Science Park | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 2,500,000 | | | | | | |
| Funding Source: | EU Grant | | | | | | |
| Project Name: | Commercial - Commercial Investment | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 12,100 | | | | | | |
| Funding Source: | Good Energy Contribution | | | | | | |
| Project Name: | Integrated Transport | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 23,298 | | | | | | |
| Funding Source: | Parish & Town Council Contributions | | | | | | |
| Project Name: | Integrated Transport | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 227,000 | | | | | | |
| Funding Source: | DFT Grant Emergency Active Travel Fund | | | | | | |
| Project Name: | Pothole Fund Grant | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 10,930,000 | | | | | | |
| Funding Source: | DFT Grant | | | | | | |
| Project Name: | Structural Maintenance & Bridges | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 5,000 | | | | | | |
| Funding Source: | DFT Grant | | | | | | |
| Project Name: | Wiltshire Online | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 23,040 | | | | | | |
| Funding Source: | EFA Grant | | | | | | |
| Project Name: | Major Road Network (MRN) | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 1,460,000 | | | | | | |
| Funding Source: | MOD Committed Sums | | | | | | |
| Project Name: | Major Road Network (MRN) | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 1,670,000 | 3,580,000 | | | | | |
| Funding Source: | DFT Grant | | | | | | |
| Project Name: | Early Years & Childcare | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 649,931 | | | | | | |
| Funding Source: | EFA Grant | | | | | | |
| | 17,500,369 | Total Delegated Changes Approved by Section 151 Officer | | | | | |

APPENDIX D – CAPITAL PROGRAMME ADDITIONS QUARTER 1 2020/21 (page 2)

| SECTION 2 - DELEGATED CFO POWERS | | | | | |
|---|--|------------------|------------------|------------------|------------------|
| <i>"Schemes within the capital programme which require the reprogramming of expenditure between years due to scheme not progressing as originally anticipated or other circumstances"</i> | | | | | |
| Project Name: | Chippenham Station HUB | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (2,857,226) | 2,857,226 | | | |
| Funding Source: | LGF Grant | | | | |
| Project Name: | Wiltshire Ultrafast Broadband | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (337,500) | 337,500 | | | |
| Funding Source: | BDUK & LGF Grant | | | | |
| Project Name: | Council House Build Programme | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (6,946,586) | 6,946,586 | | | |
| Funding Source: | HRA Borrowing, RTB Receipts, HE Grant, Commuted Sums | | | | |
| Project Name: | Council House Build Programme (Phase 3.1/3.2) | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (14,717,399) | 14,717,399 | | | |
| Funding Source: | HRA Borrowing, RTB Receipts, HE Grant, Commuted Sums | | | | |
| Project Name: | Social Care Infrastructure & Strategy | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (634,062) | 634,062 | | | |
| Funding Source: | DOH Grant | | | | |
| Project Name: | Depot & Office Strategy | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (2,781,519) | 2,781,519 | | | |
| Funding Source: | Wiltshire Council Resources (Borrowing & Capital Receipts) | | | | |
| Project Name: | Wiltshire Online | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (130,000) | 130,000 | | | |
| Funding Source: | Wiltshire Council Resources (Borrowing & Capital Receipts) | | | | |
| Project Name: | Housing Infrastructure Fund (HIF) | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (780,000) | 780,000 | | | |
| Funding Source: | DFT Grant | | | | |
| Project Name: | Major Road Network (MRN) | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (550,000) | 550,000 | | | |
| Funding Source: | Commuted Sums | | | | |
| Project Name: | Area Boards | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | 881,032 | (881,032) | | | |
| Funding Source: | Wiltshire Council Resources (Borrowing & Capital Receipts) | | | | |
| Project Name: | Basic Need | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (10,334,414) | 10,334,414 | | | |
| Funding Source: | EFA Grant | | | | |
| Project Name: | Schools Maintenance & Modernisation | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | (1,354,770) | 1,354,770 | | | |
| Funding Source: | EFA Grant | | | | |
| | | | | | |
| | | | | | |
| -40,542,444 | Total Re-programming between years | | | | |

APPENDIX D – CAPITAL PROGRAMME ADDITIONS QUARTER 1 2020/21 (page 3)

| SECTION 3 - REQUESTS TO CABINET FOR ADDITIONAL RESOURCES | | | | | | | |
|--|--|--|------------------|------------------|------------------|--|--|
| <i>"Adjustment/addition of scheme to the capital programme which places an additional funding requirement on the programme"</i> | | | | | | | |
| Project Name: | Wiltshire Online | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 64,381 | | | | | | |
| Funding Source: | Wiltshire Council Resources (Borrowing & Capital Receipts) | | | | | | |
| Project Name: | Carbon Reduction | | | | | | |
| Budget Change: | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | | |
| | 400,000 | | | | | | |
| Funding Source: | Wiltshire Council Resources (Borrowing & Capital Receipts) | | | | | | |
| | | | | | | | |
| | 464,381 | Total requests for additional resources in Year | | | | | |
| <p>In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.</p> | | | | | | | |
| CHIEF FINANCE OFFICER: | Andy Brown | | | | | | |
| DATE: | 18th August 2020 | | | | | | |

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